

PENFIELD TOWNSHIP TRUSTEES

March 1, 2016

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. The meeting was attended by 12 guests.

The minutes of the previous meeting were read and approved with a motion made by Lloyd Gordon, seconded by Richard Conrad. Voucher #'s 11200 thru 11215, withholding voucher 7-2016 thru 9-2016 and blanket certificate 16-2016 were approved with a motion made by Duane Johnson, seconded by Richard Conrad.

Fiscal Officer Denes read the correspondence which included the MOU's from SWAC for the Curtis Ditch Phase II lateral and the Curtis Ditch Phase III. The MOU's were signed and Fiscal Officer Denes will take them and the signed easement forms to the SWAC office. Two utility locates were received from the Engineers office. The Oberlin Municipal Court reports that their annual report is available online. The annual General Health District meeting will be held on March 10th. The February LC Sheriff's report was received and is available for review. The Department of Commerce continues to work to encourage Southshore Cable to pay the franchise fees owed to the Township. Fiscal Officer Denes reminded all of the American Red Cross Blood Drive to be held on March 2nd from 3 PM until 7 PM.

Zoning Inspector Richard Donahue presented the monthly zoning report. He advised that the material from the OTA winter conference had been copied and distributed to zoning board members. He further advised that copies of the zoning resolution changes pertaining to in home occupations had been mailed to parties that were impacted by the changes. Inspector Donahue advised that the printer purchased by the Township for use in his home zoning office had expired and he replaced it at his cost. The old printer, purchased in 2000 at a cost of \$250, will be removed from the inventory.

Park Board president, Tim Tyrone, reported that the Board's annual reverse raffle will be held April 30th at the Izaak Walton League. Tickets are \$40 and can be purchased from any Park Board member. The Board's Palm Sunday Brunch will be held on March 20th from 10 am until 1 pm. A new scoreboard for Field #3 has been donated by KATZ. They also made a \$1,000 donation toward new windscreen.

Boy Scout Troop #118 member Vinnie Tyrone spoke about the possibility of installing fencing at the Ball Park for his Eagle Scout Project. He will obtain cost estimates and report back to the Trustees.

Jackie Johnson of the Penfield Historical Society advised that they will hold a fund raising steak fry in July and requested permission to use the Community Room. Permission was granted. The PHS will hold a dinner at the Jilbert Winery in September. They will also have a "Fill the Truck" fundraiser in conjunction with the Township's 5/21 Dumpster/Pride Day.

Road man, Bill Albrecht advised that there was room in the salt shed for at least 50 ton of salt. Salt usage was down this year due to the milder winter. Trustee Gordon will ascertain how much tonnage is left on our salt contract for the year. Delivery must be taken by the end of May.

Deputy Bungard of the Lorain County Sheriff's Department reported that there are many scams this time of the year. Some scammers pretend to be from the IRS, others

from the Lottery Commission. When in doubt, get the number & contact information and call the LC Sheriff's Department.

Brian Douglas and Beryl Blaylock from Big Dog Allegiance were on hand to answer any questions about their CCW classes which are held twice a month.

Trustee Conrad reported that he had almost fallen prey to an online printer service scam. Conrad reported that he spoke with the operations manager from Armstrong who advised that 3 of 5 phases were complete in the Township and that they expected to be finished by mid-April. Discussion was held regarding attendance at the annual General Health District Meeting. Trustee Conrad advised that there is another load of scent jugs to go to Sunrise. Scott Sherman of Sunrise was unsure of pricing going forward. Fiscal Officer Denes reported that we still have not received payment for the 1/21 invoice for the last load that was delivered.

Trustee Gordon discussed the salt shed capacity with road man Bill Albrecht. Salt usage was down this year due to the milder winter. Trustee Gordon will ascertain how much tonnage is left on our salt contract for the year. Delivery must be taken by the end of May.

Trustee Johnson reported that the sheet piling work continues at the Jones Rd. Bridge and that the east side has been backfilled. He will begin work on the spring 2016 Township newsletter in hopes of mailing it yet this month. Fiscal Officer Denes will contact LMRE regarding the mailing labels.

With no additional business to discuss, the meeting was adjourned at 8:03 PM with a motion made by Trustee Gordon, seconded by Trustee Conrad.