

PENFIELD TOWNSHIP TRUSTEES

November 1, 2016

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. The meeting was attended by 10 guests.

The minutes of the previous meeting were read and approved with a motion made by Lloyd Gordon, seconded by Richard Conrad. Voucher #'s 11534 thru 11553, and Payment Voucher 50-2016, Inter Fund Advance #10, and Resolution #2016.11.01.01 approving the tax rates were approved with a motion made by Duane Johnson, seconded by Richard Conrad.

Fiscal Officer Denes read the correspondence which included a report on the years Red Cross Blood drives to date. The units collected are not what the Red Cross was hoping for and they have asked our help in finding a sponsor for future blood drives. The correspondence also included an Audit Survey, and anonymous letter complaining about excess animals at 40956 St. Rt. 18. Zoning Inspector Richard Donahue will follow up on this matter. The LC Commissioners sent the health care rates for 2017. A thank you note for the Webster Rd. project was received from Tom & Jane Younglas. Denes reported that OPWC has paid Erie Blacktop for their share of the work. There were also 4 utility locates received from the LC Engineer's office.

Zoning Inspector Richard Donahue distributed the monthly zoning report. He reported that the former Mary Columbus property has had a lot split into a minor subdivision. This property is on the corner of Short Rd. & Vermont St. A resident who will be building on Short Rd. questioned whose responsibility it was to install a driveway culvert. It is the owner's responsibility and Donahue will advise accordingly.

Mike Fox, Tim Tyrone, Christian Bainbridge, and Dalton Conn were in attendance to present two Eagle Scout projects that will be started and completed in the near future. Both are at the Recreation Park.

Maintenance man Tim Tyrone reported that the gutters have been repaired on the Town Hall.

Jean Eglin reported that Well-Help is packing food boxes on November 17th and December 15th at 5 PM. Their toy give away is on December 6th. Jean advised that for the month of October Well Help served 126 families comprised of 72 seniors, 199 adults and 139 children. She also advised that Saturday, November 5th there will be a chili cook off held at the Eagles to raise funds for them and encouraged all to attend.

Trustee Conrad spoke with Mark Fridenstine at the LC Engineers office regarding the water pumping from the river. Conrad will be submitting the Jones Rd. culvert project to SWAC for grant consideration. Conrad met with resident Robert Coyle regarding the ditch project on Peck Wadsworth Rd. He is working with Fridenstine on preliminary planning for this ditch project for the next round of grant funds. The project may need to be split into 2 phases due to the scope of it.

Trustee Gordon reported that he had purchased a Stihl backpack leaf blower for the Township for \$439. He reported that the roof at the roadside park has been completed. Gordon spoke with Jerry Innes at the County Prosecutors office regarding the necessary steps to confine commercial property in the Township to Rt. 18 & Rt. 301. Innes advised that all that was necessary to accomplish was to pass a resolution stating that.

Denes will contact Innes regarding the requirements for this resolution and the Township's comprehensive use plan.

Trustee Johnson reported that he purchased an 8' fiberglass ladder for \$79 and has a raincheck for a 20' extension ladder for \$149. Resident Tom Younglas approached Trustee Johnson regarding the placement of a memorial tree for Nancy Conrad. They met at the cemetery and selected a spot for the tree.

With no additional business to discuss the meeting was adjourned at 8:40 PM.