

PENFIELD TOWNSHIP TRUSTEES

October 1, 2019

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Seven guests attended the meeting.

Voucher #'s 12797 – 12808, WH Voucher #'s 37-39-2019 and BC # 32-2019 were approved with a motion made by Chairman Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence which included the flu shot schedule and forms, the LC Sheriff's report, a report from the LC Sheriff's Dept. regarding jail administration, sewage permits from LCPH, a lawn care quote from Weed Pro for 2020, an update on Penfield residents utilizing the LCOOA's meals on wheels program, and an application for the 2020 SWAC grants, which was given to Trustee Conrad for follow-up. Denes reported that she had submitted a request for the OTARMA MORE grant. She questioned the progress of the recycled signage purchase which will be used for the SW grant. Denes reported that Planet Aid had dropped off literature regarding placing a collection box on Township property. After discussion it was decided to deny this request. Chairman Johnson will inform them of same. Follow up with NCW regarding high electric bills was discussed and Chairman Johnson will follow up on same.

Zoning Inspector Brett Linden reported that he issued seven permits in September and that there have been a total of thirty two issued year to date.

PHS Secretary Jackie Johnson reported that over fifty people had attended the Southern Lorain County Historical Society tour on September 29th. She advised that the November 3rd PHS Tea has sold out.

Trustee Flynn advised that he will attend a Fire District meeting on October 2nd where different options for the building addition will be discussed. Flynn reported that he and Bob Storms had partially under-coated the new dump truck and will complete project soon.

Trustee Conrad reported that Tim Farnsworth has completed the fence repair at the roadside park. He advised that Andy Provoznik, of RLCWA, will contact Bob Storms regarding water shut off at the recreation park. Conrad will also call Tim Tyrone who volunteered to help with the winterization of the Recreation Park. A tap installation plan and fees were discussed at the last RLCWA board meeting and it was decided that new users could pay 20% down and RLCWA would finance the balance of the tap-in fee. Trustee Conrad was uncertain of the cost, but said it would depend on whether it was an existing line, or a line extension. The meter change out is 100% complete.

Chairman Johnson reported that he spoke with Chris at Plas Paving and they will repair the clogged drain line and raise the catch basin before they proceed with the parking lot repair work in October. Pinnacle Monument will repair headstones at the Cemetery at a cost of \$3,900. There is some confusion about proceeding with the work prior to receipt of the Department of Commerce's grant funds. Johnson reported that the KEY group had approved the purchase of the Frisbee Golf baskets and will reimburse the Township for same. Johnson is working on an alpha index for the Zoning Resolution. He reported that Zoning inspector Brett Linden, BZA chair Jackie Johnson, Zoning Secretary Linda Albrecht, and himself worked on a revision of the Conditional Use Form and it will be used to renew the 2020 permits this year. The Keystone PTA approached Hall Coordinator Theresa Seman regarding the use of the Community Room for a Class of 2020 Senior breakfast in the spring. The Trustees agreed to allow this use free of charge. A Cemetery work session was scheduled on October 8th at 10 AM.

With no additional business to discuss the meeting was adjourned at 8:00 PM.