

PENFIELD TOWNSHIP TRUSTEES

April 2, 2019

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present with the exception of Trustee Conrad. Seven guests attended the meeting.

Voucher #'s 12608 – 12628, Withholding Voucher #'s 12-14-2019, and the March Bank Reconciliation & Monthly reports were approved with a motion made by Chairman Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence which included the Lorain County Sheriff's report, and the OSP Fatal Crash report 2019 YTD. Denes reported that Roger Knapp wishes to farm the land-locked 9.61 acre parcel that was previously farmed by Jim Knapp. A motion was made by Trustee Flynn, seconded by Chairman Johnson to allow Roger to farm this property for an annual lease of \$350. Denes received one quote for the repair/replacement of the failing concrete at the Town Hall from Denes Concrete for \$12,175. Discussion was held and a motion was made by Trustee Flynn, seconded by Chairman Johnson to award the job to Denes Concrete. FO Denes had two quotes for the repair of the lawn from the tile repair last fall, after discussion Chairman Johnson made a motion, seconded by Trustee Flynn to award the contract to MTC at a cost of \$770. Denes commented that they may need to coordinate this repair with the concrete work. Discussion was held on two quotes procured by Chairman Johnson for the repair of the Community Center parking lot. FO Denes requested time to review finances before taking action on these quotes. Denes reported that she had received newsletter mailing labels from LMRE.

Zoning Inspector Richard Donahue presented the monthly zoning report. He and Brett Linden will review the labels for duplications, deceased community members, etc.

Deputy Wohlever discussed the possibility of the Township host a Coffee with a Cop community meeting. The Trustees agreed to host a meeting. Sgt. Weegmann is organizing these meetings and the planning is in very early stages.

Maintenance man Tyrone reported that he had rebuilt all toilets & urinals at the community center, repaired wall cracks & painted. He requested the purchase of a new faucet for the kitchen sink, permission was granted.

Zoning Secretary Linda Albrecht advised that there would be a BZA variance meeting on 4/10 at 7 PM and a Zoning Commission meeting on 4/17 at 7 PM.

PHS Treasurer Jackie Johnson reminded all of the Easter Seals Clothing Drive fundraiser to be held in conjunction with the Township's May 18th Pride Day. She also advised that Well-Help will be packing food boxes for Easter on 4/18 at 5 PM. She had no update on the Schoolhouse.

Roadman Albrecht reported that he had completed the spring cleanup at the Cemetery.

Trustee Flynn presented a trophy donated by Ralph Walker to the PHS. Discussion was held and it was decided to add it to the 4-H display cabinet. He advised that the Township's new tractor will be delivered to Polen on 4/9 and they will make arrangements to pick our old one up to change tires, etc. Flynn reported that Charles Price has been unable to cement a date for demolition of his old house from Denes Concrete. Flynn will follow up. Trustee Flynn reported that high water signs are complete and have been marked & stamped as Penfield Township property.

Chairman Johnson questioned the progress of the Cemetery claim. FO Denes advised that the check has been received and the ball is in Trustee Conrad's court to identify any additional work required and coordinate with Farnsworth.

Chairman Johnson called an Executive Session to discuss the purchase of property at 8:17 PM.

A roll call vote was held:

Chairman Johnson	Yes
Trustee Flynn	Yes
Trustee Conrad	Absent

Chairman Johnson declared the meeting back in regular session at 8:22 PM.

A roll call vote was held:

Chairman Johnson	Yes
Trustee Flynn	Yes
Trustee Conrad	Absent

With no additional business to discuss, a motion was made to adjourn at 8:26 PM.