

# PENFIELD TOWNSHIP TRUSTEES

February 2, 2016

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. The meeting was attended by 14 guests. The minutes of the previous meeting were approved, with the addition of Trustee Conrad's endorsement of the fine job Tim Mahoney, General Manager of RLCWA is doing, with a motion made by Lloyd Gordon, seconded by Duane Johnson. Voucher #'s 11171 thru 11189, and PO # 29-2016 were approved with a motion made by Lloyd Gordon, seconded by Richard Conrad. Resolution #'s 2016.02.02.01 thru .02 were approved with a motion made by Richard Conrad, seconded by Lloyd Gordon.

Fiscal Officer Denes read the correspondence which included a letter from the Ohio Development Services Agency regarding cooperative grants for public safety improvements. Trustee Gordon was given a copy for review with the Wellington Fire District. Trustee Johnson will review with the SLCAD. OTARMA is continuing their MORE grants and Denes will coordinate with Trustee Johnson. The January LC Sheriff's report was also received. Denes reported that the 2015 Annual Financial Reports are complete and ready for review. Fiscal Officer Denes reported that the annual Recycling tonnage for the Township was down from 416,586 tons in 2014 to 414.31 tons in 2015. Denes suggested that part of the 2016 SW Grant money be used for education and advertisement of the Township's recycling effort. Denes further reported that ABCO had serviced the fire suppression system, and Polen service the tractor on January 21<sup>st</sup>.

Zoning Inspector Donahue distributed the January Zoning report. Donahue reported on the classed he attended at the OTA Winter Conference. He advised that he will be making copies of the handouts he received at the conference for distribution to the Zoning Boards. Donahue advised that he has purchased three copies of the Ohio Township Zoning Source Book. He will use one and the other two will be given to the chairperson of each board for use as a reference.

Charles Ramer of NOPEC was in attendance to introduce our new representative, Pat McNamara. Ramer also advised the price per cubic foot of gas for NOPEC members would be approximately 39 cents until June, also that he expects prices to continue to fall.

Eleanor Gnant reported on her recent trip to Columbus for the OTA Winter Conference.

Linda Van Meter reported on the regular Zoning Board meeting which was held 1/27. She advised that Jackie Johnson is the chairperson, and Ken Koubek is the vice-chairperson for the BZA. Procedures were adopted at the meeting and copies were distributed. Linda made a request to house Penfield Historical Society records in file cabinets in the Zoning office. Permission was given.

Trustee Conrad reported that he had talked to Michael Sammon of Armstrong who advised that the Township has been divided into 5 sections and door to door marketing will begin. The first install will be on 2/8 and they should be able to complete 40 installs per week. If this schedule can be maintained it should take approximately 8 to 9 weeks to complete the entire township. The roads were inspected with LC engineer Lee Tansey. The only project that needs to be estimated and bid out for 2016 is Jones Rd. from Rt. 301 to West Rd. which is a chip and seal project. Fiscal Officer Denes will prepare the resolution to join the LC Engineer's Chip & Seal Program. She will also contact the Engineer's office regarding the legal notice requirements. Conrad requested that the bid process be started on the Webster Rd. overlay project.

Trustee Gordon reported on the annual Well-Help dinner and commended Well-Help for doing a fabulous job. Gordon reported that there were no drug tests for January. Gordon spoke with the new owner of the property at the corner of Jones Rd. & Rt. 301 regarding necessary ditch work. The new owner is in favor and estimates for this work will be procured. Trustee Gordon advised that the tree work at the Cemetery will be completed without the use of a bucket truck due to the soft condition of the ground.

Trustee Johnson reported that the Isaak Walton League had borrowed the rental chairs from the Recycling Building. They had questioned the Township's donation of some chairs to their league. Discussion was held and it was agreed to donate a rack and some chairs to them with a motion made by Duane Johnson, seconded by Lloyd Gordon.

With no additional business to discuss, the meeting was adjourned at 8:13 PM with a motion made by Trustee Conrad, seconded by Trustee Gordon.