

# PENFIELD TOWNSHIP TRUSTEES

October 2, 2018

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Eight guests attended the meeting.

The minutes of the previous meeting were read and approved with the correction of the roll call vote to return to regular session; Trustee Conrad was absent. Voucher #'s 12368 thru 12381 and Withholding Voucher #'s 41-44-2018 were approved with a motion made by Duane Johnson, seconded by Lloyd Gordon.

Deputy Wohlever attended the meeting and spoke about fraud complaints and spam phone calls where the caller asks for gift cards in payment of bail, or to settle a fraudulent IRS claim. He advised to be wary and to report these types of calls to the Sheriff's office.

Fiscal Officer Denes read the correspondence, which included the LC Sheriff's report and notice of the Friends of Senior Citizens fair to be held at the JVS on October 6<sup>th</sup>, the LCPH district flu shot schedule, notice of the Rumpke open house picnic, nominating information from OTARMA, and an email with new ODOT salt procurement contact, Kim Conklin. The Wellington Fire District, in conjunction with LMRE, is holding a Fire Safety seminar on October 10<sup>th</sup> and all are welcome to attend. Denes advised that she might have to attend the Local Government conference on 10/17 at a cost of \$100. She will confirm with Heidi Fought if this training is mandatory. Denes reported that she had fielded a call from Steve at the LC Engineer's office regarding the Jones Road culvert project. Denes advised that 11 units of blood had been collected at the 9/19 Red Cross blood drive.

Zoning Inspector Donahue distributed the September monthly zoning report, and reported on the progress of the home occupation permit renewal. He advised that All Pro Welding/Frank Clingan does not comply with the conditions of his permit. Trustee Johnson asked if a citation had been issued, it had not. Further discussion was held regarding defining what constitutes grounds for filing a nuisance mowing complaint. Trustee Johnson has researched other townships guidelines, but found nothing helpful. Fire Chief Weatherbee and Trustee Gordon inspected the Gresho property. It was determined that one outbuilding needs to be demolished. Trustee Conrad suggested that Donahue continue to monitor the situation until after the October 20<sup>th</sup> dumpster day to see if any further progress is made.

Maintenance man Tim Tyrone reported that he has contacted Burnett's regarding servicing the Town Hall lift station, but they have not returned his calls. FO Denes suggested calling Mack Industries in Valley City to determine if they have a service department.

Penfield Historical Society treasurer, Jackie Johnson, reminded all of the November 4<sup>th</sup> tea. She has tickets available.

Roadman Albrecht reported that he had taken delivery of approximately 100 tons of winter fill salt. We have another 50 tons available for purchase.

Recycling man Bob Storms advised that he was working on his eighth bale of plastic, which will fill the truck for delivery to Ashland. Shortly after, he will have a truck full of metal & glass for delivery.

Trustee Gordon will meet with Carl Wesemeyer to dig exploratory holes at the site of the leak. Roger Moore and Gordon had probed and ran a snake thru the tile to no avail. Gordon asked that a sympathy card be sent to the Younglas family commending Tom's

service to the community. FO Denes suggested that a resolution be written and will research verbiage.

Trustee Johnson reported that he would attend the NOPEC general assembly on November 13<sup>th</sup>. Johnson submitted the receipt for an EZ up canopy for use at the cemetery on Memorial Day. Johnson submitted checks from Laubenthal Mercado funeral home for \$800 for the Tom Younglas burial, and one from Eastman for \$100 for the cremains interment of Marvell Jones.

Trustee Conrad reported on his attendance at the National Rural Water Convention in Texas. Nine board members, spouses, and employees attended also. The conference was attended by approximately one third of the board members. Discussion was held regarding Zoning board members. Trustee Conrad made a motion to place Eric Flynn on the Zoning Board, with Clark Lubaski as 1<sup>st</sup> alternate and Dennis Sudnick as 2<sup>nd</sup> alternate. A notice will be posted to help fill the BZA 2<sup>nd</sup> alternate vacancy as well as seeking new Recreation Board members.

A motion was made by Trustee Johnson, seconded by Trustee Conrad at 8:26 PM to go into executive session to discuss possible employment and discipline of an employee.

Roll call vote:

Duane Johnson – Yes

Lloyd Gordon – Yes

Rick Conrad – Yes

At 8:35 PM, Zoning Inspector Donahue was asked to join the executive session.

At 9:10 PM the meeting was returned to regular session.

Roll call vote:

Duane Johnson – Yes

Lloyd Gordon – Yes

Rick Conrad – Yes

With no additional business to discuss, the meeting was adjourned at 8:50 PM with a motion made by Lloyd Gordon, seconded by Duane Johnson.