

PENFIELD TOWNSHIP TRUSTEES

September 3, 2019

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Five guests attended the meeting.

Voucher #'s 12763 – 12781, PO #'s 43-46-2019, the July and August Bank Reconciliations and Monthly Reports and WH Voucher #'s 33-34-2019 were approved with a motion made by Chairman Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence which included the LC Sheriff's Report, an invoice from Lagrange Township for use of their chipper which was waived, notice from the LC Engineer's office regarding the Chip & Seal schedule, a Propane Safety brochure from Linden's, and an email requesting RSVP's for the LCTA meeting at Brownhelm. Denes questioned the progress of the recycled signage order for fulfillment of the SW Grant project. Chairman Johnson will pursue ordering the sign. Denes reported that the Jean and Paul Eglin Memorial Fund has \$600 for purchase of two Dawn Redwood trees to be planted at the Town Hall. Trustee Conrad will order same and make arrangements for delivery and planting with Laura Mould.

Zoning Inspector Brett Linden reported that he fielded a call from Jeff Klink who is considering converting the Klink property into a vineyard and wine tasting facility. Discussion was held and this may fall under agri-tourism. Linden will keep Trustees abreast of any further conversations. Linden reported that the PHS had received approval from LCPH for the proposed location of the schoolhouse.

Bill Albrecht reported that he and Bob Storms had removed a dead deer from Foster Road, poured footers at the Cemetery, mowed the Ball Fields and Park, and placed cold patch in the holes on Short and Jones Road. Chairman Johnson advised that a new six inch hole has opened up in one of the patches. More stone fill will be added and the hole patched.

Trustee Flynn advised that he received a verbal quote from Tom Giese for stump removal on Jones Road for \$140 an hour with an approximate time of 4 hours. Chairman Johnson reported that he spoke with Lent's Tree Service who advised that stumps could be cut off at ground level and mowing maintained. Bill Albrecht and Bob Storms agreed to cut them off at ground level. Herbicide usage was discussed to prevent tree suckers from returning. Flynn spoke with Steve Adams who advised that the plans for the Spatafore ditch project have been finished and forwarded to Peter Zwick for approval. Flynn reported that the WFD did not receive the \$500,000 grant they applied for and will rethink their addition project. He advised that Mark Clement will be sending someone out to repair the roof of the Cemetery building.

Trustee Conrad reported that the RLCWA meter change out is 92% complete. Their national convention will be held in Nashville. Trustee Conrad will not attend.

Chairman Johnson reported that there are trees growing in the ditch on the northeast corner of Short and Vermont. As this is a County Road. Trustee Conrad will call the County regarding their removal. Johnson advised that the stop ahead sign on Short Road approaching Vermont needs replaced. Conrad will discuss this with the County also. Chairman Johnson organized the printing and binding of new Zoning Resolution books to replace all current ones. Johnson, FO Denes, and BZA chair Jackie Johnson will tackle this project. Johnson advised that Pinnacle is awaiting the approval of the Cemetery grant to schedule work at the Cemetery. Chairman Johnson received an article from the LCPH department from June 10, 1967 which focused on Penfield. The

article was presented to the PHS for preservation. Johnson questioned Tim Tyrone about the LC Engineer's office jetting of the drain in the Town Hall Parking Lot. Tyrone advised that the drain was jetted from both ends and the blockage appears to be under the salt shelter. This problem will need to be fixed before the parking lot repair in October. Chairman Johnson made a motion to go into Executive Session to discuss the employment of a public employee at 8:32 PM. A roll call vote was held:

Duane Johnson	Yes
Eric Flynn	Yes
Rick Conrad	Yes

Chairman Johnson declared the meeting back in regular session at 8:48 PM. A roll call was held:

Duane Johnson	Here
Eric Flynn	Here
Rick Conrad	Here

Chairman Johnson reported that they had interviewed six people for the vacancy created by Tyrone's departure. Chairman Johnson made a motion, seconded by Trustee Conrad to hire Jamie Galvin for Hall scheduling, cleaning, and possible park mowing at \$14.00 an hour.

Tyrone advised that the drain at the Park appears to be clogged with tree roots. Trustee Flynn will pursue a quote from Tom Giese for repair, and Trustee Conrad will approach Kenny Myers for the same.

With no additional business to discuss the meeting was adjourned at 8:55 PM.

PENFIELD TOWNSHIP TRUSTEES

September 9, 2019

A special meeting of the Penfield Township Trustees was called to order at 8:00 PM. All trustees were present.

Trustee Johnson made a motion to go into executive session to discuss the employment of a public employee. It was seconded by Trustee Conrad. Roll call vote was Conrad yes, Flynn yes, Johnson yes.

Trustee Johnson declared the meeting back into regular session at 8:04. Roll call vote was Conrad here, Flynn here, Johnson here.

Trustee Johnson made a motion to hire Theresa Seman as the town hall coordinator for \$14 per hour. The motion passed unanimously.

Motion to adjourn at 8:05 by Trustee Conrad, second by Trustee Flynn, all yes.