

PENFIELD TOWNSHIP TRUSTEES

April 4, 2017

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present with the exception of Trustee Conrad. The meeting was attended by 8 guests.

The minutes of the previous meeting were read and approved with a motion made by Duane Johnson, seconded by Lloyd Gordon. Voucher #'s 11698 – 11731, the Bank Reconciliation and the March monthly reports, as well as PO # 35-2017 and Withholding Voucher #'s 15-17-2017 were approved with a motion made by Duane Johnson, seconded by Lloyd Gordon.

Fiscal Officer Denes read the correspondence which included an email from former fiscal officer Eleanor Gndt regarding the purchase of round tables for the hall. She is not in favor of this purchase. The correspondence also included the Red Cross Blood Drive dates for the balance of the year.

Zoning Inspector Donahue presented the March monthly reports and reported that two letters have been sent to residents regarding zoning violations. He reported on the Town Hall meeting held by Columbia Township regarding firearm discharge in Townships.

Ed Burke was in attendance and discussed the 7 District charter form of government. He answered questions and had petitions available for signing. He also advised that he would be in attendance on Pride Day, May 20th with petitions for any registered voters wishing to sign.

Maintenance man Tim Tyrone spoke with Charles Hillman of Superior Fire Services about providing a quote for fire extinguisher service. Abco has still not responded to his request for a quote. Fiscal Officer Denes will follow up with Abco. Tyrone had two quotes for the Town Hall gutter replacement. The quote from Dan Kiser was the lowest and was accepted with a motion made by Duane Johnson, seconded by Lloyd Gordon. As Park Board president, Tim reminded all of the April 9th breakfast from 10 until 1. The cost is \$6 for adults and \$4 for children 3 and older.

Resident Jean Eglin asked if the Trustees had made a decision on the round tables and was advised that this matter is still under discussion.

Zoning Secretary Linda VanMeter reminded all of the April 5th Lagrange Township zoning meeting which will be held at Penfield. She also voiced her positive opinion on the purchase of round tables.

Resident Russ Dudzinski questioned the addition of the swift water rescue fees to the hazmat and technical rescue fees. It was explained that no additional tax would be levied upon the township for this fee. Additional questions will be researched by Trustee Gordon and reported back.

Roadman Albrecht reported that he and Bob Storms have prepped the tractors for spring & summer work.

Trustee Johnson reported that he had met with a representative from NOPEC to discuss their grants. One of the criteria was household income under a certain level. Johnson purchased hand tools and a metal shelving unit for township use. Trustee Johnson discussed some minor changes to the newsletter. Zoning Inspector Donahue will pick up the labels from LMRE and remove the extraneous labels. He also

discussed updates to the Policy manual which will include job descriptions, the township policy on marijuana and changes to the hall rental contract. Johnson advised that the monthly Zoning Report will be forwarded to him for inclusion on the website and not in the minutes as previously discussed. The KEY Collaborative has requested a 5 minute block of time before the April 22 Spring Concert to discuss their nutrition program. Discussion was held & it was decided to allow them 5 minute time at the end of the concert with an announcement to be made at the start. Johnson advised that Lagrange Township has been working on prohibiting smoking in their park. Discussion was held about the possibility of posting our parks as no smoking zones.

Trustee Gordon reported that St. Rt. 301 will be resurfaced from 480 to the southern county line. He has requested the grindings from this project to be stockpiled for future use. Gordon announced that the government tractor contract will expire soon and asked if the Township wished to continue in the program. The consensus was to continue and Gordon will pursue the matter with Polen Implement.

With no additional business to discuss the meeting was adjourned at 8:27 PM with a motion made by Duane Johnson, seconded by Lloyd Gordon.