

PENFIELD TOWNSHIP TRUSTEES

December 4, 2018

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Nine guests attended the meeting.

The minutes of the previous meeting were read and approved with the corrections of: He advised that patrols have been increased from 7AM to 11PM; Johnson reported that the Thomas Dull burial had been conducted; and, Trustee Conrad is attempting to find a market for recycled plastic. Voucher #'s 12435 thru 12454, Withholding Voucher #'s 50-52-2018, Payment Voucher #'s 53-54-2018, as well as the November Bank Reconciliation and monthly reports were approved with a motion made by Duane Johnson, seconded by Lloyd Gordon.

Fiscal Officer Denes read the correspondence, which included a request from Lauren Burgess to attend our December 18th meeting to discuss renewal of our support for LCOOA SSO Meals on Wheels program, notice of the LC Community Alliance Roundtable meeting, a request for pictures of the Jones Rd. culvert project from Kelly Wise at SWAC, the Lorain County Sheriff's report, information on the LCTA banquet, notice of the OPWC round 33 program, a thank you from the LC Board of Elections for the use of the hall on election day, the OTARMA Board of Directors ballot, and a report from the Red Cross advising that 17 units of blood were collected at our 11/21/18 drive. Denes distributed copies of the 2019-2021 LC Health Care Program to the Trustees. Denes questioned progress on resolving the Webster Rd. C & S program's incorrect invoicing between Lagrange & Penfield Township's. Trustee Conrad will make another call to Trustee Gardner of Lagrange Township. Denes asked for registration forms for the winter conference and questioned lodging. Denes reminded all of the December 27th year-end/organizational meeting, and reported that 2019 appropriations should be ready for approval at the next meeting. Denes advised that one of our money market accounts has been inactive for a period of years. She will make a withdrawal and deposit it in the primary checking account. Denes presented two quotes obtained by maintenance man, Tim Tyrone from Burnett's & Mack's for the repair of the lift station at the Town Hall.

Zoning Inspector Donahue distributed the November monthly zoning report. He advised that he had met with Tom Mangan to inspect the Gresho property, but has had no further response. Donahue will follow up with Mangan. Discussion was held regarding two properties that may need further attention from the zoning inspector, as they seem to be out of compliance.

Jackie Johnson, PHS treasurer reported that their holiday display had been well received. She advised that Well-Help will pack Christmas food boxes on December 13th at 5 PM.

Resident Schuster questioned Trustee Conrad's progress with Armstrong regarding the increase in pricing for cable & internet. Trustee Conrad has not heard back from Michael Sammon & will follow-up.

Trustee Gordon questioned Roadman Albrecht regarding receiving delivery & storage of another 50 tons of salt. Gordon will place order. Trustee Gordon reported that Polen was firm on the tractor price.

Trustee Johnson reported on the Christmas Concert. There were 61 guests and 26 band members in attendance. Johnson received a report that the Fabian grave was settling and will be repaired when the weather allows. Johnson opened discussion on

the lift station repair and Trustee Gordon, seconded by Trustee Johnson made a motion to award the work to Burnett's.

Trustee Conrad reported that he continues to research a market for the recycled plastic. He also reported that he had a conversation with Sean DeFalia at the Lorain County Engineer's office regarding the incorrect Webster Rd. C & S invoice.

With no additional business to discuss, the meeting was adjourned at 8:08 PM with a motion made by Lloyd Gordon, seconded by Duane Johnson.