

PENFIELD TOWNSHIP TRUSTEES

September 4, 2018

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting were read and approved. Voucher #'s 12335 thru 12352, Purchase Order # 49-2018, and Withholding Voucher #'s 37-39-2018 were approved with a motion made by Duane Johnson, seconded by Lloyd Gordon.

Fiscal Officer Denes read the correspondence, which included the MOU from Lorain County Solid Waste for their Grant, notice of an Agricultural Tire Collection being hosted by Lorain County Solid Waste on September 27th for which pre-registration is needed, notice from LCPH regarding low cost blood draws, a letter from SWAC regarding their 2019 grant applications, a copy of a letter to Lt. Governor Mary Taylor from Lagrange Twp. FO Roberta Moore, as well as a request from Lagrange Twp. to cover half the cost of striping Webster Road from Route 301 west to Diagonal Road. Discussion was held and it was agreed by the Trustees to split this cost. Also included in the correspondence was a letter explaining State Issue 1, the LC Sheriff's report, a letter from the EPA regarding approval of a Class B biosolid management program on Penfield Field I.D. No. 1. Trustee Gordon will call LC Prosecutor's office regarding the biosolid program. Linden Propane sent updated propane safety guidelines, which will be placed, in the recycling office. NOPEC will hold their annual General Assembly meeting on November 15th, and LCCA is sponsoring Certified Public Records Training on November 16th. FO Denes encouraged the Trustees to attend this training. The LC Community Development Department sent a Subdivision Regulations Update. FO Denes reported that she had met with Mindy Nielson from Ryan-St. Marie Insurance who provided the updated OTARMA insurance policy, as well as proof of insurance cards for all vehicles.

Zoning Inspector Donahue distributed the August Zoning Report. He requested an updated standard from the Trustees pertaining guidelines for nuisance mowing definitions. He requested the presence of a Trustee at a meeting scheduled for Thursday at 3:00 PM at the Gresho property. A representative from the LCPH department will also attend. Little to no progress has been made on the cleanup of this property and Donahue has received additional complaints. The LC Prosecutor's office may be enlisted to help solve this issue.

PHS treasurer, Jackie Johnson, reminded all of the Southern Lorain County Historical Road Show on September 23rd from 11 AM to 5 PM. She also reminded everyone of the Potluck Dinner scheduled for September 13th at 6:30 PM.

Roadman/Cemetery man Albrecht reported that additional footers have been poured at the Cemetery. He also reminded the Trustees that a new cutting edge is needed on the snowplow as well as a new salt spreader motor. He and Bob Storms reported that a rear brake is also hanging up on the plow truck.

Trustee Gordon discussed the biosolids management program and will check with the LC Prosecutor's office to ascertain if Penfield Township Resolution 17-01A prohibits such an operation. Gordon advised that the ODOT drug and alcohol tests can now be performed at the new Mercy facility in Wellington. Gordon questioned FO Denes regarding salt delivery. Denes advised all paperwork is in order and the distributor is probably awaiting the Township's call to schedule delivery. Trustee Gordon fielded a call from a resident regarding loud music. The caller was advised to call the LC Sheriff's office if the music continued past 11 PM.

Trustee Johnson advised that he had ordered Wet & Forget for the Town Hall. He advised that resident Theresa Seman has requested permission to hold a craft & Farmer's Market at the Penfield Community Park. Discussion was held and it was agreed to grant permission for this event. Johnson received a call from resident Steve Mandeville that one of the dumpsters was on fire. Johnson put the fire out. Johnson would like to schedule Cemetery work sessions soon. Trustee Johnson was approached by the President of the LCTA regarding switching Penfield's month to host to October. The Trustees agreed to this and a candidate's night will be the program. Trustee Gordon will contact possible caterers for this event. Johnson discussed the Zoning & BZA meetings scheduled for October. Secretary Linda Van Meter will be unable to attend meetings until after the 1st of the year. Trustee Gordon will contact Secretary Van Meter regarding coverage for these meetings. Additional discussion was held regarding filling vacancies on both boards and it was decided to place an ad in the Rural Urban to search for potential new members. FO Denes will handle this ad.

Trustee Conrad reported that he had fielded a call from a resident expressing concern over the Foster Road & Rt. 18 intersection and the fatalities at that intersection. Conrad contacted ODOT who will inspect the site. Conrad reported that the RLCWA meter-changing project is 67% complete; RLCWA Board members discussed the emergency water connection between RLCWA, Elyria, and Avon Lake. RLCWA has agreed to cover 40% of the cost. Conrad also reported that he would be attending the National Convention in Fort Worth, Texas in his capacity as RLCWA board member. Trustee Conrad reported on his attendance at David Nary's Eagle Scout Honor Court.

With no additional business to discuss, the meeting was adjourned at 8:31 PM with a motion made by Lloyd Gordon, seconded by Duane Johnson.