

# PENFIELD TOWNSHIP TRUSTEES

February 5, 2019

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Nine guests attended the meeting.

Voucher #'s 12507 – 12537, Withholding Voucher #'s 5-7-2019 were approved with a motion made by Trustee Conrad, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence which included information on an EPA grant, two quotes for lawn care, the LC Sheriff's report, LC Public Health Departments application for a food service permit for the concession stand at the park, information regarding a fundraiser for the LCOOA SSO, and an email from Bob Klaiber of the LC Engineer's office regarding road standards for subdivisions in townships. Denes reported that she had spoken with Linda Pausch of the Department of Commerce at the OTA Winter Conference regarding Video Service Provider fees. Pausch outlined the process for requesting those fees from Armstrong. Denes prepared a resolution accordingly. Denes reported that the Township paid the fee for the Concession stand at the Park last year and no one operated it. Trustee Johnson will discuss this matter with the Park Board. Denes provided information on three salt spreaders for consideration.

Zoning Inspector Richard Donahue reported that the Patricia Gresho property is making progress toward compliance. Donahue reported that two letters, one regular mail, one certified to the Haight residence have gone unanswered. Donahue is working to obtain a phone number for this resident. Donahue addressed the Charles Price property on Rt. 18 that currently has two homes on it. He suggested contacting legal counsel in this matter as it has been unresolved for years.

Deputy Wohlever of the LC Sheriff's office reported that two arrests have been made and the offenders bound over to the Grand Jury. No additional thefts have been reported. He addressed a report of a vehicle parked at Foster Rd. & Rt. 18 that impedes visibility. He had received no license number from complainant and vehicle had been moved when he inspected. This may have been an isolated incident due to the resident's inability to get into his driveway due to heavy snowfall.

Bill Kies, President of the Penfield Historical Society reported on the possible donation of one of Penfield's two remaining former schoolhouses. The building is all original, structurally sound, and was built in 1850. PHS is looking for a location for this building. They will have Jim Klier prepare and estimate for moving it to Township property. They would pay for all costs incurred moving & restoring the building. Discussion was held and it remains to be determined ownership and insuring the building once moved. Trustee Conrad made a motion seconded by Trustee Flynn to work with PHS on this matter. Trustee Johnson recused himself as he is a PHS member.

Zoning Secretary Linda Albrecht reported that there would be a BZA meeting on February 11<sup>th</sup> at 7:30 PM and a Zoning Commission meeting on February 27<sup>th</sup> at 7:30 PM.

Resident Lloyd Gordon stated that he thought the schoolhouse was a great idea for the Township.

Groundskeeper Bob Storms reported that the Milwaukee sawzall went up in smoke, but the backup continues to work.

Trustee Conrad reported that he received a call from Rumpke regarding their inability to empty the dumpster at the Township due to a damaged lock. Maintenance man Tyrone is aware and working to remedy this matter. Conrad received an email from a Wellington government teacher requesting permission for her students to attend our Trustee meetings. Conrad advised yes. Conrad reported that the road barricades are extremely heavy and cumbersome for one person to place. He asked if this was something that maintenance man Tyrone could do. He also questioned storage of high water signs and barricades that are currently stored at his home making them inaccessible when he is out of town. He asked if Tyrone could permanently affix high water sign to barricade. Conrad reported that the high water signs on Short Rd. are missing. Conrad will order six new signs from Judco and Maintenance man Tyrone will cut & hinge them.

Trustee Flynn reported that the OTA Conference was very informative and that he learned a lot. Flynn will contact Charles Price's son regarding remedying the two house on one property situation.

Trustee Chairman Johnson reported that he had purchased four jugs of DEF and placed them in the garage. Lawn Care quotes were discussed. Trustee Conrad made a motion seconded by Trustee Johnson to award the contract to Country Lawn Care for 2019. Johnson advised that the proposed home occupation renewal change would be referred to the Zoning Commission for review. Trustee Johnson reported that his research showed that a revised zoning fee schedule was developed at a special meeting on February 13, 2018 that was to be enacted at the regular meeting on February 20, 2018. A resolution to this effect was not passed. Johnson conferred with Jerry Innes at the LC Prosecutor's office regarding the proper remedy for this situation. Innes confirmed that all permits issued using the unapproved schedule should be refunded. Trustee Conrad made a motion seconded by Trustee Flynn to issue refunds. Zoning Inspector Donahue will prepare a list for FO Denes. Resolution 19-001 to join the LC Engineer's C & S program was discussed and approved with a motion made by Trustee Johnson seconded by Trustee Conrad. Resolution 19-002 to participate in the NOPEC Community Grant program for 2019 was discussed and approved with a motion made by Trustee Flynn seconded by Trustee Conrad. Resolution 19-003 to request Video Service Provider fees to be paid to the Township by Armstrong was discussed and approved with a motion made by Trustee Johnson seconded by Trustee Flynn. Resolution 19-004 to approve the notice of Award to Rumpke for Township trash & recycling pickup was discussed and approved with a motion made by Trustee Conrad, seconded by Trustee Johnson.

With no additional business to discuss, a motion to adjourn was made by Trustee Conrad, seconded by Trustee Flynn.