

# PENFIELD TOWNSHIP TRUSTEES

July 5, 2016

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. The meeting was attended by 9 guests.

The minutes of the previous meeting were read and approved with a motion made by Duane Johnson, seconded by Richard Conrad. Voucher #'s 11357 thru 11379, Blanket Certificate #'s 26-27-2016, and Withholding Voucher # 26-29-2016 were approved with a motion made by Lloyd Gordon, seconded by Richard Conrad. Fiscal Officer Denes read the correspondence which included the Lorain County Sheriff's report, a utility locate from the Lorain County Engineer's office, two quotes for the alarm system, and a packet from OPWC which included the request to proceed for the Webster Rd. project. The Red Cross Blood Drive held on 6/24 produced 15 units of blood. Denes distributed copies of the budget to the Trustees for review. The AOS audit of 2014 & 2015 will begin Monday.

Zoning Inspector Richard Donahue distributed the June monthly zoning reports.

Maintenance man Tim Tyrone reported that the dugouts and the storage building at the Town Hall ball diamond are in need of immediate attention. He will contact Hot Stove regarding their plans for this diamond. He recommended steel posts be installed to protect the diesel tank from vehicles on the parking lot side.

Keystone Band Booster member Carol Tyrone requested the use of the Community Room on 10/22 for a craft sale/garage sale fund raiser. After discussion permission was granted.

Zoning Secretary Linda VanMeter report that a conditional use variance was granted to the Van Tilburg B & B. She also reported on the PHS steak fry which will be held 7/17.

Trustee Conrad reported on the pre-construction tour of the Curtis Ditch Phase II lateral project.

Trustee Gordon reported that he had delivered a load of used batteries to Mac's. A check in payment will be forthcoming. Gordon will call Vasu Communication to discuss 2<sup>nd</sup> invoice after the request was made to cancel their service. Trustee Gordon will schedule the stump grinding at the cemetery. Gordon questioned why the battery was disconnected on the towmotor. It was advised that there is a possible electrical issue that requires the battery to be disconnected to prevent the battery from being drained. Gordon will purchase and install a battery disconnect.

Trustee Johnson questioned whether NCW has contacted Tim to finish installation of the security cameras at the ball park. They have not, Johnson will follow up. Trustee Johnson reported that he purchased blacktop patch material to repair potholes on Jones Rd. Trustee Johnson reported that 3 footers were poured at the cemetery and 1 burial was conducted. The air conditioner drain line in the Town Hall was plugged. Johnson remedied the problem. Tim Tyrone will purchase chlorine tablets to help prevent this issue in the future.

With no additional business to discuss the meeting was adjourned at 8:19 PM.