

PENFIELD TOWNSHIP TRUSTEES

June 5, 2018

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Ten guests attended the meeting.

The minutes of the previous meeting were read and approved. Voucher #'s 12225 thru 12255, Purchase #'s 41-42-2018, Withholding Voucher #'s 23-25-2018, the May Bank Reconciliation and the May Monthly reports were approved with a motion made by Duane Johnson, seconded by Lloyd Gordon.

John Ciarrone, Republican Candidate for Lorain County Commissioner was in attendance to introduce himself.

Lauren Burgess, Executive Director of LCOOA presented facts and figures on the SSO Meals on Wheels Program. The SSO's funding has been drastically reduced and she asked for the Township's financial support for Penfield residents that receive Meals on Wheels. Discussion was held and the Trustees agreed to support this program. A motion was made to enter into an agreement with LCOOA to provide financial support totaling approximately \$1,500 effective 1/1/19. Trustee Gordon questioned why support couldn't begin yet this year. Fiscal Officer Denes will check funds to see if we have the ability to begin in 2018 and will prepare a resolution accordingly.

Fiscal Officer Denes read the correspondence, which included notice that the NOPEC has deposited the grant money into the Recreation Board's account for movie night, the Lorain County Sheriff's report, notice of the June 8th Auditor's reevaluation meeting, the LCPH June vaccine schedule, a letter from Cody Carroll of the LCPH department regarding the Kish property's sewage discharge issue, and letters from LCSW regarding new SW Collection Center hours. Denes reminded the Trustees that November is Penfield's month to host the LCTA meeting. Fiscal Officer Denes questioned whether another estimate should be obtained for the Webster Rd. grader paving. Denes reported that the Township checkbook was launched on Ohiocheckbook.com on May 17th, and that the SW Community Grant application was submitted on 5/29 for \$2,489.31. She further advised that the OTARMA MORE grant can be used for playground surface material this year and asked how the Park Board's plan for improvement of the recreation park is progressing. Denes reported that 100 volunteers participated in Pride Day this year. Thirteen flats of flowers were planted and twelve yards of mulch were spread. Thanks to all of our fabulous volunteers the township looks great!

Zoning Inspector Donahue distributed the May zoning report. He reported that he had addressed the Kish issue with Cody Carroll of the LCPH department and asked him to inspect the Gresho property. He reported that he will be working with LCPH to resolve this matter. Donahue reported that no fence is being erected on Short Road, but rather a retention to keep driveway stone from washing away.

Former Band Booster President Carol Tyrone introduced the new president Tammy Heck. Heck reported that the HS Band will be going to Myrtle Beach in 2019 and must intensify fund raising efforts. They hope to have a steak fry fundraiser in March with raffle baskets and 50/50 drawings. The Trustees approved this use based on availability.

Resident Jean Eglin thanked all for the hard work that had the Township looking great for Memorial Day.

Board of Zoning Appeals Chairwoman asked to discuss an outstanding public records request from April 18th. No discussion was held.

Roadman Bob Storms advised that roadside mowing is complete and the mower is repaired and the battery is replaced.

Resident Stephanie Phillips of 22601 Indian Hollow attended to discuss an email to Trustee Conrad regarding flooding of her property. Trustee Conrad will follow up on this issue.

Trustee Gordon requested that a thank you note be sent to Dave & Eileen French for their generous donation of flagpoles to replace the storm damaged ones at the Veteran's Memorial. Gordon discussed the usage of the Community Center for a fundraiser for Billy Boone's funeral expenses in lieu of a funeral luncheon. Discussion was held and it was agreed that the Township would refund the deposit and rental for this event. Trustee Gordon has two estimates for Jones Road repair and will obtain more. Gordon advised that someone had put tires in the Rumpke dumpsters that he had to remove. He asked that a call be placed to Rumpke regarding more timely removal of dumpsters in the future to prevent this. Fiscal officer Denes will call Sarah Mathews. Gordon reported on the demo of the berming machine hosted by Lagrange Township. The machine costs \$32,000 and Lagrange Twp. was hoping to split the cost with surrounding townships. The following townships had representatives at the demo: Elyria, Carlisle, Lagrange, Penfield & Spencer.

Trustee Johnson reported that Bob Box had declined the appointment to the Board of Zoning Appeals. Johnson advised that he is involved with the search for the replacement superintendent at Keystone School District. Johnson has received orders for two cemetery footers. He submitted a check from Laubenthal Mercado Funeral Home for funeral expenses for the Denny Younglas funeral.

Trustee Conrad presented a sample resolution from the Trash Consortium's attorney requesting a three-month contract extension for Rumpke. Their current contract is scheduled to expire on 12/31/18, which is before the bid process for a new provider will be complete. Fiscal officer Denes will prepare the resolution for next meeting. Trustee Conrad had a discussion with a representative from RLCWA regarding the damage caused by their automatic spring turn on of the water at the Recreation Park. RLCWA will contact maintenance man Tyrone in the future for directions about the fall shut off and spring turn on.

At 8:39 PM Trustee Johnson called for an executive session to discuss employment of a public employee, and possible discipline of a public employee.

A roll call vote was held: Trustee Conrad – Yes
Trustee Johnson – Yes
Trustee Gordon – Yes

At 9:02 PM executive session ended.

A roll call vote was held: Trustee Conrad – Yes
Trustee Johnson - Yes
Trustee Gordon – Yes

With no additional business to discuss, the meeting was adjourned at 9:09 PM with a motion made by Trustee Conrad, seconded by Trustee Gordon.