

PENFIELD TOWNSHIP TRUSTEES

March 5, 2019

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Eight guests attended the meeting.

Voucher #'s 12577 – 12600, Withholding Voucher #'s 9-10-2019, Purchase Order #33-2019, and Resolutions #'s 19-005 & 19-006 were approved with a motion made by Trustee Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence which included information on the upcoming 3/27 Red Cross Blood Drive, the LC Sheriff's report, annual E-Fleet registration, the final counter-signed agreement for the LC Health Plan 2019-2021, notice of the Arrive Alive program from the LC Prosecutor's office, the March LC Public Health Department vaccine schedule, Friends of Senior Citizen's Breakfast on March 24th from 8 am until 1 pm at the Wellington Eagles, and certificates of attendance for Public Records training for Trustee's Johnson, Flynn and Fiscal Officer Denes. Denes questioned whether the new high water signs had been marked as Penfield Township property. Ownership & maintenance of the Zoning Resolution was discussed. Denes reported that she had received a call from the LC Juvenile Detention Center regarding utilizing the Community Center as an evacuation center for their residents in the event of a disaster. Denes found an agreement from 1997 to that effect. Denes is awaiting additional information regarding this matter and suggested renewing a new resolution annually so that it is kept fresh in everyone's mind.

Zoning Inspector Richard Donahue reported that the Haight residence is being brought into compliance. He gave additional information regarding Frank Clingan's new business with Chad Senghas, Clinsen LLC. He reported that the business uses Frank's Jones Rd. address, not an Oberlin one. He advised that additional monitoring should be handled by the Trustees. Donahue distributed the monthly zoning report. Donahue read a letter that he had drafted to the Trustees regarding his concern over deteriorating zoning communication that occurred in executive session. Due to this he tendered his resignation effective 5/31/2019. He presented a zip drive to Chairman Johnson of all zoning files on his computer. He stated that he would be willing to work with his replacement until his final day. The Trustees & Fiscal Officer thanked Donahue for his service.

Deputy Wohlever of the LC Sheriff's office reported that the shooting complaint in the monthly report referred to discharging of firearms, not an actual shooting. He advised that a 3rd party had been arrested in connection with the October thru January thefts in the township for receiving stolen property. He advised that tax season brings a new rash of fraudulent calls, the most recent being for missing jury duty. The callers ask for funds to be sent thru gift cards, Western Union, and wire transfers. If you receive a call of this nature call the Sheriff's department immediately.

Kelly Opal of NCW was in attendance to request the installation of a propane-driven backup generator for their tower at the Park. He presented photos of the requested location and advised that Linden Propane would install the 125 gallon propane tank with underground lines, and it will be fenced in. This will power the security cameras as well as their tower requirements. He will install remaining security cameras.

Michael Bricker of Armstrong was in attendance to answer any questions regarding the VSP fees. He will provide clarification of the advertising charges as they pertain to the VSP fees. The Township has requested a hold on the VSP fees, and will rescind the resolution requesting the same. Denes will work with Michael to provide a list of the

un-serviced households in the Township. Bricker advised that Michael Sammon is still with Armstrong at the corporate level.

Zoning Secretary Linda Albrecht reported that there would be Zoning Commission meeting on March 27th at 7:30 PM.

BZA Chair Jackie Johnson reported on their meeting. Officers were elected and their by-laws were reviewed which resulted in a good discussion.

Roadman Albrecht reported on the damaged fence at the Cemetery.

Groundskeeper Bob Storms reported that he has not used the new salt spreader yet, so was unable to report on its performance.

Trustee Conrad reported on the visit to Frank Clingan business where he discussed the resident's complaints regarding the operation. Conrad reported that Trustee Johnson, himself and Fiscal Officer Denes attended the SWAK dinner and found it informative. FO Denes picked up the application for the mini-grant which is due by 3/31. The Trustees will meet with the LC Engineer's Department at the site of the Jones Rd. culvert project to determine if this project qualifies. If not, it may qualify for the Community Grant which is due in December for 2020 completion.

Conrad presented a report from Rocky River detailing the loads of biosolids that have been delivered the Diaz property on Rt. 301. The question was raised about when the winter trucking of biosolids to Rumpke ends.

Trustee Flynn reported that there will be a meeting on March 6th to continue plans for the Fire Station expansion. He reported that Charles Price has obtained funding for the demolition of the original house on his Rt. 18 property. Price has contracted with Denes Concrete for the demolition.

Trustee Chairman Johnson reported that the Policy Manual still has some open items that need to be finalized. A special meeting was scheduled for March 11th at 2 PM to continue work on the manual, the 5 Year Plan, and Cemetery rules. Johnson discussed the LCPH Department annual meeting on March 14th at 5:30 pm. All trustees will attend. Johnson reported that Park rule signage was ordered and installed. The township property previously rented and farmed by Jim Knapp may need brush-hogged this year as it will not be farmed. Johnson ordered rebuild kits for the urinals. Discussion was held regarding the wind damage to the fence at the Cemetery on the 24th. Discussion was held regarding repairing all damaged fencing in the Township at the same time. Denes will initiate a claim. Pictures and a repair estimate will be required.

With no additional business to discuss, a motion was made to adjourn at 8:39 pm.