

# PENFIELD TOWNSHIP TRUSTEES

August 6, 2019

The regular meeting of the Penfield Township Trustees was called to order at 7:31 PM. All officers were present. Eight guests attended the meeting.

Voucher #'s 12734 – 12762, PO #'s 42-2019, and WH Voucher #'s 29-30-2019 were approved with a motion made by Chairman Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence which included information from NOPEC regarding payment of the Recreation Board grant, the LCTA Fair Booth schedule, a letter from the family of Edna Yoho relinquishing Cemetery grave plot Square 3, Lot 103D, the CBIZ reevaluation ordered by OTARMA, information on the LC Office on Aging Steak Fry fund raiser, the LC Sheriff's report, the OTARMA annual report, as well as the LMRE annual report. Denes questioned whether the 2020 schedule for the American Red Cross Blood Drives had been approved. After discussion, proposed schedule was approved. Fourteen units of blood were collected at the 7/24 Blood Drive which included two new donors. Denes reported that the Cemetery CD has been closed and the money transferred into the primary checking account. The Jean and Paul Eglin Memorial Fund has \$600 collected to date which will be spent on new trees at the Town Hall. Denes asked if township representatives to the Fire District, or SLCAD could obtain an electronic copy of the Safety Services Fund Raising Dinner on October 12<sup>th</sup>. Trustee Flynn will ask Chief Wetherbee for same.

Zoning Inspector Brett Linden reported that he fielded a call from a resident on Vermont Street regarding glass in her yard following an accident as well as a sign being down. Brett contacted ODOT who advised glass was the responsibility of the towing company. Brett called LC Engineer's regarding the downed sign and was told that they can't work in the states right of way. Linden advised that a resident had contacted him regarding a shed on their property. Resident constructed shed without a permit. LCPH will inspect same. Brett questioned the fee for the PHS schoolhouse. A motion was made by Trustee Conrad seconded by Trustee Flynn to waive the fee for the PHS.

Resident Julia Ferriman was in attendance to thank the Board for the suggestion of contacting Lagrange Village regarding space for their quilting group. This is working out very well! She also thanked the Trustees for allowing the use of the Town Hall for their exercise group

PHS Secretary Jackie Johnson advised that their group would provide lunch for Dumpster Day.

Maintenance man Tyrone reported that the slide at the Ball Park is broken. He reported that he would build a wooden barrier to prevent children from accessing. After discussion, the Trustees asked him to wait until they could see if a replacement slide was available.

Roadman Albrecht was asked if he and Bob Storms could prepare a footer at the Cemetery. They will proceed with this work.

Trustee Flynn advised that he will continue to coordinate the Township employees ID's with Deputy Wohlever. He reported that Bill Kies was questioning him regarding forward motion on the Schoolhouse project as pertains to fees, etc. Flynn reported that there would be five Gordons working Dumpster Day.

Trustee Conrad reported that Litchfield Trustee Pope advised him that Jones Road would be closed shortly for a culvert repair project. He contacted Farnsworth Fence

regarding the Roadside Park fence repair. He received a verbal quote of 25 posts being reset at \$60 apiece. He spoke with Steve Adams at LC Engineer's office regarding jetting the drains at the Ball Park, as well as the Jones Road culvert repair, and the Spatafore project.

Chairman Johnson discussed the undercoating of the new dump truck and asked that we ascertain whether we have the material required to complete this project. He discussed the stumps in the ditch in front of Rader's property and asked that Lent's Tree Service be contacted for advice. This project may have to wait until the County cleans the ditch to pull the stumps out. The proposed zoning amendment change was discussed and a motion was made to accept this change by Trustee Conrad, seconded by Trustee Flynn. The Ball Park Pavilion Rental Form revision was discussed and additional changes were suggested. Discussion was held regarding closing the Recycling Center due to a deficit operating status. A motion was made to close the Center on 12/31/19 by Chairman Johnson, seconded by Trustee Conrad. The equipment will be sold on Gov.Deals. The paperwork will be submitted for licensing the new trailer. Johnson advised that a work session was held at the Cemetery on August 2<sup>nd</sup> and approximately 20 stones were straightened. Johnson presented a quote from Pinnacle for repairing and straightening the larger stones. Discussion was held and it was decided to proceed with the repair of 20 stones at a total cost of \$3,900. A motion was made by Trustee Conrad, seconded by Chairmen Johnson. Further Dumpster Day discussion was held and workers were lined up. Johnson advised that calls to Weathertight regarding the repair of the Cemetery building roof have gone unanswered. He will try a different approach. Chairman Johnson reported that the SLCAD policy manual was finalized.

With no additional business to discuss the meeting was adjourned at 8:54 PM.