

# PENFIELD TOWNSHIP TRUSTEES

February 6, 2018

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting were read and approved. Voucher #'s 12093 thru 12115, PO 36-2018, and Withholding Voucher #'s 2-4-2018 were approved with a motion made by Duane Johnson, seconded by Lloyd Gordon.

Fiscal Officer Denes read the correspondence, which included notice of the SWAC meeting 2/22/28, Mileage certification from the Lorain County Engineer's office, and an MOU for renewal of the 3 year Emergency Notification System at a cost of \$89 annually. A letter was received from the Lorain County Engineer's office regarding their annual Chip & Seal Project. The Trustees will inspect the roads with someone from the Engineer's office to ascertain which roads need attention. A resolution agreeing to participate is due by 3/2. Trustees will advise on roads to be included prior to next meeting. Denes reminded Trustee Johnson of the 2/15 meeting with KLA Risk Consultant Kelly Austin.

Zoning Inspector Richard Donahue presented a packet detailing zoning fees countywide. He received a spreadsheet from Wellington Township Zoning Inspector Majesky that was very informative and will forward same. Discussion was held regarding zoning fees and a special meeting will be held 2/13 at 5 PM. Inspector Donahue distributed his January zoning report.

Lorain County Sheriff's Deputy Bungard attended and reported that there is a new scam floating around that targets grandparents.

Roadman Albrecht reported that he picked up two additional loads of salt from the County for a total of four. He reported that we are running low on DEF Fluid. Trustee Johnson will pick some up from Rural King. Bill advised that we will need a new cutting edge on the plow for next year.

Resident Jackson, from Smith Road, attended to question the possibility of getting gas on Smith Road. Trustee Gordon will explore this possibility.

Trustee Gordon reported on his attendance at the OTA Winter Conference.

Trustee Johnson reported that he learned at the OTA Conference that an employee could not be appointed to serve on a board. Duane Johnson made a motion, seconded by Lloyd Gordon to remove Tim Tyrone from the Board of Zoning Appeals. Johnson also learned that deletion of records on the website should be added to our Records Retention schedule in order to be in compliance. Trustee Johnson reported on his attendance at Dalton Conn's Eagle Scout court of honor.

Trustee Conrad reported on the workshops he attended at the OTA Conference. The Jones Road culvert project will be placed for rebid with 6 contractors.

With no additional business to discuss, the meeting was adjourned at 8:31 PM with a motion made by Duane Johnson, seconded by Lloyd Gordon.