

PENFIELD TOWNSHIP TRUSTEES

June 6, 2017

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. The meeting was attended by 6 guests.

The minutes of the previous meeting were read and approved with a motion made by Duane Johnson, seconded by Richard Conrad. Voucher #'s 11800 – 11825, WH Voucher #'s 23 – 26-2017, the April & May Bank Reconciliations and monthly reports were approved with a motion made by Duane Johnson, seconded by Richard Conrad.

Fiscal Officer Denes read the correspondence which included notice of a sewage system replacement grant program thru the LCGHD. This info will be posted on the Township website & Facebook page. FO Denes has copies of the guidelines & application. The correspondence also included correspondence from the LC Engineer & LC Stormwater Management District pertaining to the Jones Rd. culvert replacement, the monthly LC Sheriff's report, an email from the LC Prosecutor's office regarding new CCW regulations, the Township insurance policy from OTARMA, the \$500 MORE grant, the vaccine schedule for June from the LCGHD, information regarding the upcoming OPERS board election and a rebate from Menards for wire shelving. Denes questioned the purchase of gift cards for dumpster day volunteers and was given a list by the Trustees. Denes also inquired about the backflow testing and was advised by Tim Tyrone that it had been completed. FO Denes advised that a decision regarding fire extinguisher maintenance should be made by the 6/20 budget meeting.

Zoning Inspector Donahue distributed the zoning report for May. He advised that the majority of the nuisance properties he has been monitoring are in compliance or close to it with the exception of the Dennis Jordon property on Smith Rd. that continues to sell fence panels from their business at the roadside. He is awaiting instruction from the Trustees on this matter.

Resident, Tyrone Pannell was in attendance and questioned the Township's recent passage of a resolution prohibiting the cultivation, processing, or distribution of marijuana in the Township. He questioned what further action he needed to take and was given a copy of the resolution. He will do more research and attend a future meeting.

Maintenance man Tim Tyrone discussed the fire extinguisher quotes with the Trustees. He advised that another weed eater is needed to keep up with the parks and cemetery. He was authorized to spend up to \$379 on a model comparable to the Stihl we currently have.

Trustee Conrad will call the county to ascertain if easements are needed for the Jones Rd. culvert project, or if not, how to use the petition process. He signed the MOU and will advise FO Denes when to send it back to the county. The Trustees will also advise a list of contractors to send bid packages to. Conrad advised that he has been unable to contact Mark Fridenstine regarding the Peck Wadsworth residents flooding issue. When he speaks w/Mark he will ascertain if this would qualify for a SWAC project.

Trustee Johnson reported that he and Trustee Gordon rode w/an employee of Hart Construction to ascertain cost of the repair work required before the LC Chip & Seal program commences. They were given a rough estimate of \$10 – 12,000. This work will need to begin soon as the County chip & seal program will begin soon. A motion was made by Trustee Conrad, seconded by Trustee Johnson to hire Hart for the prep work.

Trustee Gordon will talk to M & R regarding any additional work that the recycling truck may need.

With no additional business to discuss the meeting was adjourned at 8:25PM with a motion made by Duane Johnson, seconded by Richard Conrad.