

PENFIELD TOWNSHIP TRUSTEES

November 7, 2017

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. The meeting was attended by 10 guests.

The minutes of the previous meeting were read and approved with a motion made by Duane Johnson, seconded by Lloyd Gordon. Voucher #'s 11978 – 11207, PO #'s 45-47-2017, WH Voucher #'s 52-55-2017, the October Bank Reconciliation and monthly reports, and Resolution #2017.11.07.01 were approved with a motion made by Duane Johnson, seconded by Richard Conrad.

Fiscal Officer Denes read the correspondence which included a request from the Auditors office for Building Permits & Rental Units for 2017 to be submitted ASAP. Copies of both letters were forwarded to Zoning Inspector Richard Donahue for review. Also, notice of a discussion by Mike DeWine, a candidate for Governor on 11/14 from 11-12 at Mama Joes in Amherst, the Bureau of Workers Comp Certificate, a letter from Dick Stein regarding the budget for Ohio, a new November vaccine schedule from the LCGH. Denes forwarded Freightliner & Pipeline Awareness surveys to Trustee Gordon for completion. Denes advised that a Shred Day would be held as well as an informational meeting regarding Medicare Basics, and that she had flyers for both for those interested. Denes reported that another quote for the Town Hall repair had been received from Joe Pojman of A to Z Contracting. This quote called for PVC materials to be used. Maintenance man Tim Tyrone will contact Dan Kiser for a revised quote that also calls for PVC to be used. Denes reported that the MORE grant had been submitted for the defibrillator supplies. She questioned whether first aid kits should be purchased by the Township sooner than next year's MORE grant, Trustee Johnson will follow up on procuring them. Denes requested that all who plan to attend the Winter Conference on 1/31 thru 2/3 submit their registration form. Denes made copies of the Budget Commissions letter regarding changes in the ORC pertaining to the authority to levy taxes for each of the Trustees.

Tim Tyrone reported that David Nary of BS Troop 118 was present to discuss his Eagle Scout project for the Township. David Nary presented his plan for replacing the west ramp with Trex and hopes to complete his project soon, weather permitting. Troop Master, Mike Spatafore reported that Blaise Sherlock's project is complete with the exception of painting the gate.

Resident Bill Murar from Peck Wadsworth was in attendance to seek clarification on the possible ditch project. Mike Spatafore advised that a 36" culvert from a prior Curtis Ditch project is almost full of sediment & debris. Trustee Conrad will make the LC Engineer's office aware of this.

Jean Eglin reported that Well-Help will pack boxes for Thanksgiving distribution on 11/16 at 5 PM. She advised that the Christmas toy give away will be held 12/5 at 8:30 AM, and that the Christmas boxes will be packed on 12/14 at 5PM. Jean reported that Well-Help has provided service to 70 seniors, 203 adults, and 163 children, for a total of 436 residents served year to date. This total included 7 new families.

Zoning Secretary Linda VanMeter distributed the monthly zoning report in Inspector Donahue's absence, as well as the minutes from recent Zoning Board & BZA meetings. She questioned why there are two different fees being charged for Conditional Use permits. Trustee Johnson recommended tabling this matter until the Year End/Organizational meeting in December.

Zoning Board Chairman, Ron Runion requested that the Trustees reimburse him for his OTA zoning conference registration fee. A motion was made by Richard Conrad,

seconded by Lloyd Gordon to do so. Trustee Johnson advised that future requests for reimbursement must be made of the Trustees prior to the event.

Bob Storms will take the trucks to the Gordon Farm for application of rust-proofing.

Trustee Conrad reported that the dark water in the creek on Smith Rd. was determined by the LCGHD to be caused by black walnuts. Conrad reported that letters from residents in support of the upcoming projected ditch project would increase the chance of success in funding from SWAC. Trustee Conrad reported on meeting with Tom Kelly regarding the WENS system and the testing and installation of the county wide radio system. Vasu has been contacted regarding this.

Trustee Johnson listed the old chairs online for sale and has received a couple of enquiries, but has not sold any yet. Johnson reported that 4 flag poles at the cemetery were broken in the recent storm and will need replaced. Johnson will price laminate to replace the carpet in the Town Hall podium area. Maintenance man Tyrone will install same. Discussion was held regarding repainted the Town Hall wainscoting brown as it is seriously nicked. Johnson priced replacement bulbs for the community rooms and bathrooms. There are 128 bulbs and the cost for LED replacement bulbs would be \$1,024. Trustee Johnson will contact LMRE for possible grant money for this project.

Discussion was held regarding an appropriation workshop either after the 11/21 or 12/5 meetings. Denes will advise Trustees which date works.

Trustee Gordon reported that the sidewalk repair has been quoted at \$450. The spots that were repaired earlier will be repaired again at no cost. Gordon reminded all that tires can be dropped off at the Grafton Twp. facility on Rt. 83 on Wednesdays and Saturdays from 9-1.

Trustee Johnson made a motion to go into executive session to discuss possible discipline against a public employee at 8:32 PM.

Roll call: Trustee Gordon - Yes
Trustee Johnson - Yes
Trustee Conrad - Yes

A motion to return to regular session was made by Trustee Conrad, seconded by Trustee Johnson at 8:51 PM.

Roll Call: Trustee Gordon - Yes
Trustee Johnson - Yes
Trustee Conrad - Yes

With no additional business to discuss the meeting was adjourned at 8:51 PM with a motion made by Duane Johnson, seconded by Richard Conrad.