

# PENFIELD TOWNSHIP TRUSTEES

February 15, 2019

The special meeting of the Penfield Township Trustees was called to order at 2:09 PM. All officers were present.

Voucher #'s 12538 – 12574, and BC #25-2019 were approved with a motion made by Trustee Flynn, seconded by Trustee Conrad.

Fiscal Officer Denes read the correspondence, which included a letter from Farm & Home regarding their switch to paperless statements. Discussion was held regarding who should be authorized to charge goods at the store. Denes will provide Farm & Home with this list & switch to paperless billing. Sarah Mathews delivered copies of the new contract with Rumpke. It was decided that Fiscal Officer Denes would sign them as contact person. Fiscal Officer Denes discussed a map that Zoning Inspector Donahue had provided of the Roadside Park. As the bulk of the driveway is on township property it was determined that we need to plow the driveway. Denes reported that the resolution for VSP fees had been sent to Mike Bricker of Armstrong, who forwarded it to their legal department. Denes will clarify whether VSP fees will be taken from the rate charged to residents, or if it will be an extra charge. Discussion was held regarding the cable/internet dead zone on Whitehead and Webster roads. Denes will discuss these matters with Linda Pausch of the Department of Commerce as well as Michael Bricker of Armstrong.

Trustee Conrad reported that he had spoken with Peter Zwick at the LC Engineer's office regarding a Township subdivision resolution. Conrad will schedule a meeting with Zwick and all Trustees to clarify what Penfield needs to include in their resolution.

Trustee Flynn reported on the progress on the Price house demolition. The owner's children are getting a quote on demolition and trucking away debris. They questioned whether the Township would be able to refund the \$1,000 deposit. Discussion was held and it was decided that if that would speed the removal of the house the deposit could be refunded. Trustee Flynn asked if the Township credit cards pay points or cashback. FO Denes advised they do not. Flynn will contact our government banker Maureen Shildwachter at Huntington to see if another card option might pay points or cashback.

Trustee Chairman Johnson discussed scheduling repair of the pickup truck. Arrangements will be made. Additions and corrections to the Policy Manual were discussed at length. It was decided to schedule another meeting to work on the five-year plan.

Trustee Conrad requested an executive session. Chairman Johnson called an Executive Session to discuss possible discipline of a public employee at 4:27 PM. A roll call vote was held:

Trustee Johnson	- Yes
Trustee Flynn	- Yes
Trustee Conrad	- Yes

Chairman Johnson called the meeting back in regular session at 5:05 PM. A roll call vote was held:

Trustee Johnson	- Yes
Trustee Flynn	- Yes
Trustee Conrad	- Yes

With no additional business to discuss, a motion to adjourn was made by Trustee Conrad, seconded by Trustee Flynn at 5:15 PM.