

PENFIELD TOWNSHIP TRUSTEES

January 15, 2019

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Eight guests attended the meeting.

The minutes of the previous meeting were read and approved with a motion made by Duane Johnson, seconded by Richard Conrad.

Zoning Inspector Richard Donahue distributed the Monthly & Annual Zoning Reports. There were six New Residence, fourteen Accessory Buildings, seven Additions, four Swimming pools, and two Fence permits issued for the year. Donahue reported that he and Tom Mangan of the LC Prosecutor's office met with Mrs. Gresho, her daughter and son-in-law. He reported that progress is being made. He also reported on the condition of the Haight property.

Michael Sweet of Sweet Lawns attended to clarify his quote for lawn care for 2019. Fiscal Officer Denes will obtain a second quote.

Hannah Rosenberg, of Oberlin Community Services, attended to discuss their home food distribution program to folks who are unable to reach other food sources. She will forward additional information. Trustee Johnson made a motion, seconded by Trustee Conrad to join this program.

Deputy Wohlever of the LC Sheriff's office reported that there had been eighteen reported cases of theft from autos between 1 and 7 AM. Patrols have been increased by Township impact unit between those hours. Detectives Lottman and Aschemeier are the primary contacts for this issue. More information can be found on the LC Sheriff's website or Facebook page.

Mindy Nielson, of Ryan St. Marie, attended to introduce herself and offer her service in insurance matters. Fiscal Officer Denes requested information on the Township's policy that might provide coverage for legal defense in the future.

Maintenance man Tim Tyrone reported that Burnett's had repaired the Community Center's lift station by replacing the pump and providing two new stainless steel hangers.

Board of Zoning Appeals Chairperson Jackie Johnson requested a change to the Home Occupation Renewal process. She will research the legal requirements and report.

Fiscal Officer Denes read the correspondence which included notice of the January 23 Red Cross Blood Drive from 2 PM until 7 PM, a quote from Finkel for 2019 service, the Bond application for new Trustee Flynn, a letter from the LC Engineer's office regarding Township participation in their 2019 Chip & Seal program, the LC Sheriff's report, and the 2019 Mileage Certification from the LC Engineer's office. Denes presented the 2019 Township Inventory for review. Denes reported that new Trustee Flynn is required to have Public Records Training during his year of service. All trustees & fiscal officer may be able to join the Public Records Training session at the OTA Winter Conference. Denes questioned action on the collapsed garage on the Noster property. Trustee Flynn will discuss at next Fire Board meeting.

Trustee Conrad reported that Michael Sammon is no longer with Armstrong and he spoke with some lady who advised that the increased service cost was driven by the increased programming costs. Conrad will attend the LC Trash Consortium meeting on January 16th. Conrad spoke with Carrie Rosemark of the Rocky River Waste Water

Treatment Plant and asked if the Township could receive notice of the loads of Biosolid waste material delivered to the Township. She forwarded the request to their legal department. She further advised that after November 30th the loads go to Rumpke for the balance of the winter months. Conrad received phone calls from David Diaz and James Diaz the property owners where the Biosolid are being dumped. Conrad reported on the RLCWA meeting and advised that the new general manager received a raise after six months on the job that brings his salary up to \$112,000. This was done to bring his salary more in line with other tenured employees that report to him.

Trustee Flynn reported on his attendance at the Fire Board meeting. He was asked by LCTA President Leimbach to be the association's liaison to Farm Bureau.

Trustee Chairman Johnson reported that he had swapped locks on the Community Room Lobby Doors with one that had less use to no avail. There are still issues with the locks and they will have to be replaced. Johnson reported that he removed a tree that had fallen on Short Rd. on New Year's Eve. He delivered two address signs and received the new Township business cards. He will follow up with the JVS regarding a new sign for the front door. Johnson reported that in light of Finkel's price increase for the Cemetery grave digging service that he had sought another quote. At this time, he was unaware of another company that provides that service. Trustees will attempt to identify another provider in time for 2020's bids. Trustee Johnson made a motion, seconded by Trustee Conrad to stay with Finkel for 2019. Trustee Johnson announced a meeting on January 21st at 10 AM to review the Policy Manual & work on the Five Year Plan. Discussion was held and it was decided to meet with the employees after the February 5th meeting to review Policy Manual.

Attendance at the LCTA meeting was discussed as well as travel plans for the OTA Winter Conference.

The 2019 Township Inventory was approved with a motion made by Trustee Conrad, seconded by Trustee Flynn.

With no additional business to discuss, the meeting was adjourned at 9:10 PM with a motion made by Richard Conrad, seconded by Duane Johnson.