

PENFIELD TOWNSHIP TRUSTEES

May 15, 2018

The regular meeting of the Penfield Township Trustees was called to order at 7:37 PM. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting were read and approved. Voucher #'s 12203 thru 12224, and Purchase #'s 38-40-2018, the April Bank Reconciliation and the April Monthly reports were approved with a motion made by Duane Johnson, seconded by Lloyd Gordon. Resolution #2017.05.15.01 regarding joining the ODOT Salt program was approved with a motion made by Duane Johnson, seconded by Lloyd Gordon.

Fiscal Officer Denes read the correspondence, which included information on the SWAC mini grant, notice of the 5/17 LCTA meeting in Grafton, Township and a letter requesting info on the ODNR signage at the Rec Park. Denes reported that a 1921 photo of Penfield Elementary School had been presented to the Penfield Historical Society by Betty Farnsworth. Denes met with Taylor Wright of the State Treasurers office on May 10th regarding the launch of the Township's online checkbook. It is set to go live at: OhioCheckbook.com. Denes reported that the Records Retention Committee had met and all applicable files had been destroyed. FO Denes questioned who prepared the Zoning Resolution that is to be filed at the County Recorder's office. Denes provided a copy of her proposal for the 2018 Solid Waste grant of \$2,489.31 which is due 5/29. Denes reported that RLCWA's automatic spring restart of water service had caused problems at the Rec Park which required several hours of repair & cleanup by maintenance man Tyrone. Denes asked Trustee Conrad to follow up on this matter. Denes reported that copies of the backflow testing request by RLCWA have been forwarded to maintenance man Tyrone for scheduling. Denes questioned which vehicle could be used for flower pickup for Pride Day. Denes also asked if anyone had contacted Keystone band director Brett Benzin regarding the band's performance Memorial Day.

Resident Eric Flynn reported that Chatham Cemetery has veteran's markers epoxied to the headstones. Discussion was held on the feasibility of this and it was decided that additional research is needed.

PHS treasurer, Jackie Johnson reminded all of their clothing & household goods drive fund raiser to be held in conjunction with Pride/Dumpster Day.

Roadman Albrecht reported that a tire on the water wagon had gone flat and was repaired by him and Trustee Gordon. A ball hitch was also purchased and installed to transport the wagon. Albrecht advised that the front differential is leaking on the red pickup and will need work. Albrecht questioned the flagpoles at the cemetery and was advised that Trustee Gordon would report on that. The placement of the dumpsters was discussed and Trustee Conrad will coordinate that.

Trustee Gordon reported that an old farm tile is failing and that is what is causing the problem on Jones Rd. This problem can be resolved by tying in to an existing Gordon Farms drain tile. Gordon advised that the broken flag poles have been removed at the cemetery and that the new poles will be installed by Memorial Day. Trustee Gordon advised that his son, Mark Gordon would organize the veterans for Memorial Day. Gordon announced that the group meeting of all employees has been rescheduled for June 19th and asked that the hall be reserved. He also reported that he and Trustee Conrad had attended Karen Napoli's funeral.

Trustee Johnson discussed workers for dumpster day. He reported that the footer for Denny Younglas will be placed after the funeral. Johnson reported that Penfield's SLCAD call statistics are always high with 47 calls thru April.

Trustee Conrad will follow up on the Memorial Day speaker bio. Conrad spoke with Peter Zwick regarding the Jones Road culvert project and asked that FO Denes forward the bid proposal to him. The upcoming trash consortium meeting was discussed. FO Denes provided a copy of exhibit E from the current contract and advised that if possible the Township should negotiate contract to add the dumpster at the Rec Park. Conrad discussed this year's County Chip & Seal Program with Shaun Duffala. Trustee Gordon advised that Lagrange Township is holding a demonstration of a new berming machine on May 30th which cost would be shared by surrounding townships. Conrad reported that the tentative opening date of the Short Road Bridge is July 1st. Trustee Conrad made a motion to appoint Bob Box to the Zoning Board of Appeals. Trustee Gordon seconded this motion.

At 8:22 PM Trustee Conrad called for an executive session to discuss a complaint against a public employee. Included in the session was Jerry Innes of the Lorain County Prosecutor's office.

A roll call vote was held: Trustee Conrad – Yes
 Trustee Johnson – Yes
 Trustee Gordon – Yes

At 9:45 PM executive session ended.

A roll call vote was held: Trustee Conrad – Yes
 Trustee Johnson – absent
 Trustee Gordon – Yes

Trustee Gordon postponed the June 19th meeting.

With no additional business to discuss, the meeting was adjourned at 9:47 PM with a motion made by Trustee Conrad, seconded by Trustee Gordon.