

# PENFIELD TOWNSHIP TRUSTEES

November 15, 2016

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. The meeting was attended by 6 guests.

The minutes of the previous meeting were read and approved with a motion made by Duane Johnson, seconded by Richard Conrad. Voucher #'s 11554 thru 11566, and Blanket Certificate 29-2016, the Bank Reconciliation and the Monthly Reports were approved with a motion made by Lloyd Gordon, seconded by Richard Conrad.

Fiscal Officer Denes read the correspondence which included information on the 12/14 Red Cross Blood Drive there were also 2 utility locates received from the LC Engineer's office. Denes reported that the cookies have been ordered for the 12/3 Winter Concert. Denes questioned if the Recreation Park dumpster could be placed on winter mode & locked. It was decided to close & lock it for the season. Denes will contact Rumpke.

Tom Kelley, director of LC Office of Emergency Management and Homeland Security was in attendance to discuss the radio repeater invoice from Vasu Communications. He stressed the importance of being able to communicate county wide in the event of an emergency. Richard Conrad made a motion, seconded by Duane Johnson to pay the annual invoice. The radios and batteries will be tested with Tom's help if required.

Zoning Secretary Linda VanMeter advised that there will be a hearing on 12/1 at 7:30 pm to consider the in home occupation application of Beryl & Tammy Blaylock.

Jean Eglin commended the PHS for their display on Election Day. She asked if the sign could be changed to note the winter concert, and also asked if the trustees could have the tables set up for the event. Jean advised that she had a report of a tree down on the walking trail. Trustee Johnson advised that Tim is aware of this and will be clearing it soon. Jean also asked about amending the flower beds around the sign & sandstone. Jean also questioned the cleanup of the flowers at the cemetery; Trustee Johnson advised that this would be taken care of.

Jackie Johnson reported that the PHS Facebook page has received a favorable response. She reported that the PHS will have the small hall decorated for the night of the winter concert.

Dee Telzerow reported on continuing cleaning efforts she is making in the hall. She questioned the necessity of waxing the large hall floor. The trustees will inspect and advise.

Trustee Conrad is working on the SWAC application which is due 12/1. He asked if \$2,200 of local funds would be available if required for a better chance of obtaining the grant. FO Denes advised they were. Conrad will ascertain if this would truly increase the township's chance of obtaining the grant prior to submitting the application. Conrad asked if the cable hookup at the hall has HD capabilities. FO Denes advised that she is uncertain. Conrad will follow up with NCW and Armstrong to ascertain.

Trustee Gordon commended the PHS on their Election Day display. He questioned progress of the resolution defining commercial zones within the Township. Denes has an email out to Jerry Innes and will prepare resolution upon receipt of his advice.

Trustee Johnson reported that he purchased the 20' extension ladder. Johnson reported that the memorial tree for Nancy Conrad has been planted at the cemetery. He discussed arrangement for Thursday's LCTA meeting.

With no additional business to discuss the meeting was adjourned at 8:14 PM.