

PENFIELD TOWNSHIP TRUSTEES

May 16, 2017

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. The meeting was attended by 6 guests.

The minutes of the previous meeting were read and approved with the correction of “Tyrone advised that he has been approached by Wellington High School regarding the **use** of our ball fields”, motion made by Duane Johnson, seconded by Richard Conrad. Voucher #'s 11785 – 11799 were approved with a motion made by Duane Johnson, seconded by Richard Conrad.

Fiscal Officer Denes read the correspondence which included notice from RLCWA that our backflow valves need inspected, communication from Rumpke that they cannot pick up yard waste that is separately bagged, a detailed fire extinguisher quote from ABCO, a guide from NOPEC, a work order for the Seman footer, and confirmation from ODOT that the salt resolution was received. Denes reported that mulch & flowers have been ordered for Pride Day, also that the Keystone Band has been confirmed for Memorial Day, and 16 donors have pre-registered for the upcoming Blood Drive.

Zoning Inspector Donahue distributed a partial zoning report for May. He advised that the Burns property on Foster Rd. is in compliance and that he is following up on Reid property on Webster. He further advised that progress is being made on the Vermont St. cleanup. He advised that Dennis Jordan is once again selling fence sections on his property causing a traffic hazard. He questioned the Trustees regarding what action he should take. The Trustees will review & advise.

A poll was taken regarding workers for Pride Day.

Jackie Johnson reported that an updated list of Veterans buried in the Cemetery is almost complete. She will forward a copy of same to Trustee Gordon who is acting master of ceremony for Memorial Day. The Veterans names will be read by Trustee Conrad.

Roadman Albrecht advised that he was contacted by Sweet's Lawn Care regarding spraying the Cemetery on Saturday 5/20. FO Denes advised that would not work because of Pride Day. Trustee Conrad will call Sweet's to reschedule. Trustee Gordon asked if roadsides could be mowed by Memorial Day. Bill and Bob will work on same.

Trustee Conrad advised that he received a call from Don Romancek of LC SWAC regarding the Jones Rd. culvert project that will be funded this year. He will be mailing specs and an estimate to Conrad. We will need to obtain easements & place for bid. Conrad advised that the minister from Penfield Church has been lined up for Memorial Day 2018.

Trustee Johnson reported that he had attended the Transportation meeting. He would like to schedule a couple of work sessions at the Cemetery before Memorial Day. Jean Eglin & FO Denes will work at the Cemetery on Friday to prep for Pride Day. He also spoke with a resident north of Rt. 301 regarding drainage issues.

At 8:07 PM Duane Johnson made a motion, seconded by Richard Conrad to go into executive session to address a matter pertaining to a public employee. Fiscal Officer Denes was asked to join the session. Upon roll call, the vote was as follows:

Lloyd Gordon	“yes”
Richard Conrad	“yes”
Duane Johnson	“yes”

At 8:17 PM Trustee Gordon declared the Board back in regular session. Upon roll call, the vote was as follows:

Lloyd Gordon	“yes”
Richard Conrad	“yes”
Duane Johnson	“yes”

With no additional business to discuss the meeting was adjourned at 8:18 PM with a motion made by Duane Johnson, seconded by Richard Conrad.