

PENFIELD TOWNSHIP TRUSTEES

February 18, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting were read and approved. A motion was made to pay Voucher #'s 12936-12944 with a motion made by Chairman Flynn, seconded by Trustee Conrad.

WFD Chief Mike Wetherbee gave the 2019 Annual Report which included a total of 541 runs with 51 of those to Penfield. He detailed a grant request thru FEMA to update their radio system. He talked about the replacement levy, and reported that the District has only had a 1.25 mil increase in 50 years.

Fiscal Officer Denes read the correspondence which included information on the 2020 Cemetery Grant final report, notification of a rate increase from Armstrong, a letter from the LC Engineer's office about the 2020 Chip and Seal program, which requires a resolution to be submitted by 3/20/20, and a request for information for a study about an Economic Development Incubator. Denes questioned the use of the Solid Waste Grant to purchase playground equipment. Denes reported that Royal Oak Recycling continues to fall behind in pickup of recycled paper and cardboard as well as delivery of an additional bin.

Zoning Inspector, Brett Linden, reported that he issued four permits for the Kado residence. Discussion was held regarding revisions to the zoning fee schedule in December. Linden reported on a meeting with Tom Mangan of the LC Prosecutor's office regarding the proposed cell tower, Trustee Johnson and BZA Chair Jackie Johnson also attended. GPD Group must contact all adjoining property owners, as well as the Trustees in writing, of their intent regarding the tower. Unpermitted activity at the Moya property was discussed.

Jackie Johnson reported on the LC Office on Aging Advisory Council meeting where a future levy was discussed. The LC Commissioners may tie this levy to a transportation issue. She reported on the progress of the Schoolhouse. Discussion was held regarding securing insurance on the schoolhouse and the question was raised whether a "Deed of Gift" would suffice to secure same. FO Denes will contact Mindy Neilson regarding same.

Zoning Secretary, Linda Albrecht, reported that there is a Zoning Commission meeting on 2/26 at 7 PM.

Road man Albrecht reported on the Henderson burial, which will take place on Monday. He further reported that salt usage has been light so far this winter.

Trustee Johnson has listed the recycling equipment on GovDeals. He advised that the SLCAD Huntington substation is up and running.

Trustee Conrad advised that the SWAC grant has been submitted for the Jones Road culvert repair. He received the final poundage for the recycled load he delivered to Republic and will forward the email to FO Denes. Denes will await payment of \$258.71 from Republic. Conrad reported that RLCWA will be replacing their parking lot and that a 35 year old pressure reducer box at the Penfield water tower substation will be replaced. Conrad reported that Webster Road from Rt. 301 east to Indian Hollow is in good shape and may be removed from C & S rotation this year. He will

schedule a Township road drive through with the LC Engineer's office for a final list of roads to be included in this year's C & S program.

Chairman Flynn questioned the inclusion of a religious speaker at the Memorial Day observance. Trustee Conrad will contact the Litchfield priest. Flynn discussed the LCPH informational meeting pertaining to household sewage treatment to be held at the Penfield Town Hall on April 14th. Refreshments were discussed.

A Recreation Board meeting is scheduled for 2/19 at 8 PM.

With no additional business to discuss, the meeting was adjourned at 8:41 PM with a motion made by Richard Conrad, seconded by Chairman Flynn.