

PENFIELD TOWNSHIP TRUSTEES

April 19, 2016

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. The meeting was attended by 11 guests.

The minutes of the previous meeting were read and approved with a motion made by Richard Conrad, seconded by Lloyd Gordon. Voucher #'s 11247 thru 11258, the February and March bank reconciliations and monthly reports were approved with a motion made by Richard Conrad, seconded by Lloyd Gordon. Fiscal Officer Denes read the correspondence which included one utility locate from the Engineer's office, the LC Prosecutor's letter to Southshore pertaining to past due franchise fees, NOPEC's letter of congratulations to Trustee Gordon & Fiscal Officer Denes, a quote from Polen for a replacement tractor for \$1,600 and communication from Armstrong regarding replacing our Frontier phone lines. Discussion was held regarding Armstrong's phone service. They charge a onetime \$89.99 installation fee followed by a monthly charge of \$49.99. We currently pay \$104.66 monthly for our phone and fax lines. FO Denes will pursue this service. FO Denes has filed a claim for the damage at the Cemetery and Trustees Gordon & Johnson will obtain quotes for the tree removal and fence replacement. FO Denes will pursue quotes for the Town Hall cleaning and will schedule it for some time in May. An email from Beryl Blaylock regarding the steps required to request a zoning change was read and discussed. Zoning Inspector Donahue replied to his email.

Zoning Inspector Richard Donahue advised that a load of recycling was taken to Ashland Recycling by Bob Storms. He also advised that the chairs to be donated to Izaak Walton remain in the recycling building. Trustee Johnson will contact them to pick up chairs. Donahue reported that a follow up letter has been sent to Mr. & Mrs. Price regarding the demolition of one of the homes on their property.

Zoning Secretary Linda VanMeter distributed the BZA minutes from 4/13.

Bob Storms reported that he and Bill Albrecht have cleaned up all of the debris from the 4/3 MVA at the Cemetery.

Bill Albrecht reported that he pushed the two loads of salt up into the bunker. There is slight damage to the roof that will need repaired.

Resident Pat Jackson was in attendance to request some help with trash blowing onto her property and getting trapped in the tree line between her and Tony Ursanic's property. Trustee Conrad will discuss this matter with Ursanic.

Trustee Conrad reported that he will follow up on the SWAC project. He further advised that Mike from Nature's Garden has been told to hold off on delivering any more scent jugs until further notice. Conrad is researching additional markets for this material. Cleveland Recycling will pay .03 cents per pound and will pick up. A firm has been hired by the RLCWA board to help rewrite the policy manual. The belief is that this will be cheaper than doing this in house.

Trustee Gordon reported that the crew is pouring concrete on the west side of the Jones Road Bridge. Gordon also reported that the Spencer House will be demolished by the new owner. The property has fallen into such disrepair that this is the only

feasible option. He reported that the annual Plow Days will be held at the Gordon Farm on 4/24 and that all are invited. Gordon advised that Justin Gordon will be the speaker at the Memorial Day observance and that he will also contact the new priest at St. Patrick's regarding the benediction. The estimate for the new tractor was discussed and it was decided to pursue it with a motion made by Lloyd Gordon, seconded by Richard Conrad. New tires for the tractor will also be priced. Gordon reported that longtime resident Tom Linden has passed.

Trustee Johnson reported that two cremains interments were held at the Cemetery. Johnson reported that the lawn roller from the Park was reported missing by employee Neil Crawford. Johnson reported that the new website migration has been completed. This was due to the website being hacked. The KEY collaborative has requested that a trail monitor to record usage be placed on our walking trail at the Park. They will reimburse the Township for this purchase of approximately \$230. Trustee Conrad presented the Township survey results. The residents expressed interest in a picnic and outdoor movie nights.

With no additional business to discuss, the meeting was adjourned at 8:23 PM with a motion made by Trustee Conrad, seconded by Trustee Gordon.