

PENFIELD TOWNSHIP TRUSTEES

February 19, 2019

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Fiscal Officer Denes was absent. Jackie Johnson took the minutes. Three guests attended the meeting.

Voucher #'s 12575 – 12576 were approved with a motion made by Trustee Johnson, seconded by Trustee Flynn.

Chief Wetherbee of the Fire District gave the annual report for 2018, which included three members of the department obtaining twenty years of experience in 2018. There are now ten members of the department with twenty plus years of experience. 205 hours were spent in public relations. The District will place a levy on the ballot next year. The Station 2 expansion has a \$600,000 budget & is moving along. The LINC drug program continues to be very successful.

Roadman Albrecht reported that he renewed his CDL license. He also asked for a notice to be placed regarding removal of Cemetery decorations by March 15th.

Trustee Conrad reported that he received an email regarding litter at the RLCWA pull-off at Foster & Smith Rd. He contacted Joe Waldecker of RLCWA who installed barriers to the pull-off. Conrad purchased six new high water signs and Lloyd Gordon sheared them & will install hinges. Discussion was held with Chief Wetherbee's input regarding when high water signs are adequate, and when barriers and notice of fine for entering high water areas are required. Clarification is needed. Conrad discussed new Subdivision regulations with Trustee Carl Wesemeyer of Grafton Township compared to existing regulations. The Trustees will meet with Peter Zwick of the Lorain County Engineer's office on February 28th at 10:30 AM. Conrad reported that the work session on the Policy Manual was a good meeting. Conrad advised that RLCWA sold used equipment on EBay,

Trustee Flynn reported that progress continues to be made on the Charles Price property and details will be forwarded to Flynn. Trustee Flynn thanked Chairman Johnson for his continued work on the Policy Manual.

Trustee Chairman Johnson reported that the pickup truck would be scheduled for repairs at Bill's Service in Lagrange. Maintenance man Tyrone will coordinate. Johnson questioned the location of the master zoning resolution. Zoning Inspector Donahue stated that the zoning resolution belongs to the Fiscal Officer. Johnson reports that good progress is being made on the Policy Manual. Johnson questioned the progress on the Clingan property. Discussion was held regarding the need for continued conversation, inspection, and citation if required. The Trustees will visit Clingan on Wednesday, February 20 at 10:30 AM. Johnson advised that the EPA 319 grant is due on March 15th. The Roadman job description was discussed with Bill Albrecht who then signed his description. The Zoning Inspector job description was discussed with Richard Donahue who advised of one change. Johnson will revise.

At 8:27 PM, Chairman Johnson moved to go into Executive Session to discuss the possible discipline of a public employee. Zoning Inspector Donahue was asked to join.

A roll call was held:

Trustee Johnson	Yes
Trustee Flynn	Yes
Trustee Conrad	Yes

Chairman Johnson declared the meeting back in regular session at 9:17 PM.

A roll call was held:

Trustee Johnson	Yes
Trustee Flynn	Yes
Trustee Conrad	Yes

With no additional business to discuss, a motion was made to adjourn at 9:20 PM by Trustee Conrad, seconded by Trustee Flynn.