

# PENFIELD TOWNSHIP TRUSTEES

June 19, 2018

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting were read and approved. Voucher #'s 12256 thru 12273, and Resolution #'s 2018.06.19.01-.03 were approved with a motion made by Duane Johnson, seconded by Lloyd Gordon.

Fiscal Officer Denes read the correspondence, which included notice of the VIP rededication of the Lorain County Courthouse reception, the LMRE Trustee ballot, notice of the USDA Farm Service Elections, a flyer for John Ciarrone's Golf outing fundraiser, notice of Solid Waste director, Keith Bailey's retirement party, the 7/18 Red Cross Blood Drive, a thank you from the LC Board of Elections, and the LCTA meeting 6/21. Discussion was held regarding an email from OSU regarding the deletion of the hold harmless language on our hall rental contract for the November chili cook off. The Trustees are unwilling to amend their hall rental contract for one gratis usage. Denes reported that the Township audit would be 6/26 thru 6/29 at a cost of \$2,296, which is a savings of \$2,600 from the last audit. This is because the township qualified for an AUP. Denes reiterated that the MORE grant allows for playground surfacing material this year. Dene questioned the progress of the backflow testing and was told by maintenance man Tyrone that it has been scheduled. Denes reported that the septic permits from the LCPH had been given to Tyrone for display. Denes advised that she had picked up the revaluation packet from the LC Auditor's office and has it available in her office for review.

Zoning Inspector Donahue distributed a partial June zoning report to the Trustees & Fiscal Officer. Resident Eglin requested a copy of it. Donahue reported that the Lucas property continues to be a problem and he is starting the process of notifying the owner of the Township's legal recourse. Resolution 2018.06.19.01 was passed to this effect. Donahue advised that the notice to the lienholder of the Gresho property was returned as undeliverable and their phone number is no longer in service. Due to the nature of the problem, Donahue was advised by the LC Prosecutor's office to file a legal notice in the paper. He recommended the Chronicle. FO Denes objected due to the cost. Trustees later decided that the Rural Urban would suffice.

Maintenance man Tyrone reported that the blueprints for the geothermal system have been found and work will begin to determine what is leaking in the front lawn of the Town Hall. Denes questioned the progress of the Park Boards plan. Park Board President Tim Tyrone reported that the meeting date had been changed and the KEY representatives missed the changed meeting date. They will reschedule.

Resident/Zoning Commission Alternate Clark Lubaski discussed the flooding issue he is having. He believes a portion of the problem is that work was started incorrectly on the East to West ditch; trees were cut down and pushed into the ditch. Trustee Conrad will call Peter Zwick at the LC Engineer's office, and will follow up with Don Romancek if necessary.

Trustee Gordon discussed figures he received from Lagrange Township for the grader paving of Webster Rd. Their figures for material came to \$7,777.50 plus some additional labor. The parking lot, cemetery drive, and walking trail resurfacing quotes were discussed. Trustee Conrad made a motion, seconded by Trustee Gordon to go with Hart Construction. Fiscal Officer Denes will review finances to ascertain if funds are available to proceed with all work this year. Trustee Gordon reported on wet spot repair in front yard. Must contract with someone to do some exploratory digging to determine what is leaking. He believes that the sump pump & eave spouts need to be

tied into larger drain to the north. Gordon reported that he had sprayed the weeds at the Jones Road Bridge and the intersections of Rt. 301 and Jones Road. He straightened the road sign at Jones Road & Rt. 301. Gordon also reported that he had contacted the LC Engineer's office regarding the clogged ditch at the southeast corner of Indian Hollow & Rt. 301. There is some debate between County & State over the responsibility for fixing this problem. Gordon received a call from a resident regarding RLCWA's tap-in fees. He referred them to Trustee Conrad. Gordon reported that he had an estimate from Wesemeyer Construction for the Jones Rd. West culvert project for \$120 per hour plus the cost of materials. He is still waiting on an estimate from Kenny Myers.

Trustee Johnson reported that the SLCAD had nine runs last month, and nine this month. Their call volume is up this year. Director Skip Gentry would like to attend a meeting to discuss the SLCAD.

Trustee Conrad contacted Don Romancek regarding use of the SWAC mini grant program for the Jones Road West culvert issue. He was advised that all funds are assigned for this round. Trustee Conrad contacted Steve Adams at the LC Engineer's office regarding resident Stephanie Phillips' drainage issue. Steve told Phillips that he could do some berm work which should help with the problem. Roadman Albrecht called Conrad regarding three deer that had been hit by a vehicle on the Foster Road Bridge. The deer were gone when Conrad got there. Conrad fielded a call regarding ditch mowing on the section of Webster Rd. that Lagrange Township is responsible. Conrad contacted Lagrange Township and the ditch was promptly mowed.

At 8:10 PM Trustee Conrad called for an executive session to discuss a complaint regarding a public employee. LC Asst. Prosecutor Innes was asked to join the session.

A roll call vote was held: Trustee Conrad – Yes  
Trustee Johnson – Yes  
Trustee Gordon – Yes

At 9:06 PM executive session ended.

A roll call vote was held: Trustee Conrad – Yes  
Trustee Johnson - Yes  
Trustee Gordon – Yes

Jerry Innes reported that the Trustees had asked him to meet with both the zoning commission board and the BZA to ascertain solutions to some issues. He felt he gained some good information from the boards and will be meeting with each board individually again to discuss what he learned.

With no additional business to discuss, the meeting was adjourned at 9:20 PM with a motion made by Trustee Johnson, seconded by Trustee Conrad.