

PENFIELD TOWNSHIP TRUSTEES

March 19, 2019

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Four guests attended the meeting.

Voucher #'s 12601 – 12607, Purchase Order #34-35-2019, and the February Bank Reconciliation and Monthly reports were approved with a motion made by Trustee Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence which included information regarding past due lease payments from NCW, the LCPH April Vaccine schedule, the 3/21 LCTA meeting and 4/18 banquet, and an invitation to the Lorain County Elected Officials Reception on 4/18. Denes reported that she had contacted LMRE regarding the street light and address labels for the spring newsletter. Denes filed the 2018 Recycling report with Re-Trac. The Township recycled 168.894 Tons of material in 2018. Denes presented an analysis of the recycling center costs versus income. FO Denes reported that the claim for the wind damage at the Cemetery is complete and the check will be processed shortly.

Zoning Inspector Richard Donahue reported that he had sent the third violation letter to James Haight as no additional progress is being made. He reported that he may need to prepare a resolution by the next meeting declaring the property a nuisance.

PHS Treasurer Jackie Johnson reported on the progress of the Easter Seals Clothing Drive fundraiser to be held in conjunction with the Township's May 18th Pride Day.

Roadman Albrecht questioned when the new JD tractor would be received. Trustee Flynn will follow up with Polen. FO Denes advised that the cost of the new tractor will be \$1,713.59.

Trustee Conrad reported on his contact with Farnsworth regarding the repair of the fence at the Cemetery. He reported that all three Trustees attended the LCPH department meeting where they discussed their \$20 million budget and elected officers. The LCPH department's statistics showed that cancer was the number one cause of death in Lorain County. Conrad reported on his attendance at the Trash Consortium meeting. Conrad advised that he and Trustee Flynn had driven the roads with a representative from the LC Engineer's office. They advised that Asphalt Overlay is usually good for 8-10 years, while Chip & Seal usually lasts for 5-6 years. The LC Engineer's representative that drove the roads was not the one that would estimate the cost of the Jones Road drain tile repair. Peter Zwick is the contact for that project. FO Denes asked if Zwick could prepare an estimate in time for the March 31st deadline of the SWAC mini-grant.

Trustee Flynn continues to work on the high water signs. He reported that he has a copy of the Fire District's expansion blueprints for review. Trustee Flynn has been searching for a dump truck for the Township's use. He found a 1T Chevy for approximately \$45,000. He will continue to search. Discussion was held on retaining the red pickup in addition to the new dump truck. This would make maintenance of the parks, hall and Cemetery much easier.

Chairman Johnson reported that the Joe Bailey burial went very well and presented a check from Parker Funeral Home for the burial fees. Johnson found weed killer at TSC that is much less expensive and he will purchase same. Johnson advised that the red pickup has not been taken in for service, he will follow up on same. Johnson order urinal repair parts and gave them to maintenance man Tyrone for installation. Johnson

questioned the use of the Community Center for emergency evacuation use by the LC Juvenile Detention Home. Denes will follow up on this matter. Discussion was held regarding the repair of the Town Hall parking lot. Johnson will obtain estimates from Hart. Johnson discussed a broken board in the salt bunker and possible solutions for repair. Discussion was held regarding the lawn repair from the drain tile repair, and replacing the broken concrete walkways. FO Denes will obtain repair estimates.

Chairman Johnson called an Executive Session to discuss the hiring of a public employee at 8:18 PM.

A roll call vote was held:

Chairman Johnson	Yes
Trustee Flynn	Yes
Trustee Conrad	Yes

Chairman Johnson declared the meeting back in regular session at 8:52 PM.

A roll call vote was held:

Chairman Johnson	Yes
Trustee Flynn	Yes
Trustee Conrad	Yes

Trustee Flynn made a motion, seconded by Trustee Conrad to hire Brett Linden as Zoning Inspector effective 6/1/2019 at a salary of \$600 monthly.

With no additional business to discuss, a motion was made to adjourn at 9:02 PM.