

**PENFIELD PARK AND RECREATION  
RESTROOM RESERVATION REQUEST FORM  
REVISED JANUARY 2007**

Any person, group or organization requesting the opening of the Penfield Park restrooms for personal or private parties shall be duly responsible for any damages, vandalism or usage beyond normal wear and tear during the hours of their request. A deposit of one hundred dollars (\$100) shall be required at the time of the request. A twenty-five dollar (\$25) fee shall be assessed for the use of the restroom facilities. Balance of the deposit shall be returned to the depositor. Any expenses above and beyond the amount of the deposit shall be the responsibility of the depositor.

This agreement shall be signed by the depositor accepting all conditions stated herein at the time of the request and be returned to a park board member.

I, \_\_\_\_\_ hereby consent to and agree to this policy and all conditions set forth by the Penfield Park & Recreation Board, and accept all responsibility thereof for the requested date of \_\_\_\_\_, and a deposit will be made in the amount of one hundred dollars (\$100).

Reservation time will be from \_\_\_\_\_ to \_\_\_\_\_.

A phone number where I may be reached is \_\_\_\_\_.

Signed DEPOSITOR \_\_\_\_\_

Signed Board Member \_\_\_\_\_

Date & amount of refund \_\_\_\_\_

The following rules apply to the DEPOSITOR:

1. No glass bottles of any kind
2. No alcoholic beverages
3. No dumping of charcoal if used
4. Restrooms and pavilion area shall be picked up and free of litter after use.