

PENFIELD TOWNSHIP TRUSTEES

March 19, 2024

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present with the exception of Chairman Conrad. Five guests attended the meeting.

The minutes of the previous meeting were read and approved with a motion made by Trustee Flynn, seconded by Trustee Johnson. Voucher #'s 14676-14685, and Resolution #24-028 to designate ARPA funds for Cemetery headstone work were approved with a motion made by Trustee Johnson, seconded by Trustee Flynn.

Fiscal Officer Denes read the correspondence which included information on the Bicentennial Tree planting, the new Rumpke mailer, which announced a change of service day from Friday to Wednesday, the Ohio Checkbooks new terms, LC Commissioners Resolution 24-157 for the Gott Ditch work, and information on our new Red Cross Blood Drive representative, Ann Marie Parsh. Denes advised that information and a new Town Hall photo has been submitted to Christie Homer Miller for the new LCTA Directory. Denes discussed the Brett Herbert and Jean and Paul Eglin Memorial plaques, and showed the Trustees the mock-up. Trustees advised to place order for same. Denes discussed missing information for the annual LC Roster for Christin Brandon. Denes will submit same with as much info as possible. Denes advised that Zoning Secretary, Amy Smith missed updating the Zoning Resolution book maintained in the Fiscal Office. Trustee Johnson took same for updating. Denes reported that she had procured a geothermal quote from Exclusive Geo.

SMS owner, April Lent, asked if it was possible to get a schedule from the Recreation Board for Hot Stove games. Trustee Flynn advised April that Kaley Sturgill Devore is the scheduler for Hot Stove. Flynn will provide her with contact information. April advised that the Board of Elections will not pick up election equipment until Thursday, so some events have been moved to accommodate this change. The Recreation Park water will be turned back on, pending weather forecast, on April 1st. She reported that Superior Fire returned the serviced fire extinguishers, and will leave replacements in the future. Lent advised that she will set-up for the Recreation Board Easter Brunch due to a late party rental the night before. She questioned how many she should set up for and was told 80. Erie Janitorial is scheduled to deep clean the hall the 1st week in April.

Three members of the group "For the Love of Christmas" were in attendance to introduce themselves, their group, and their mission. They requested the use of the Recreation Park on July 13th for their Christmas in July fund-raising event. Permission for same was granted by Trustees.

Maintenance Lead Storms discussed trimming the evergreens clear of the sidewalk. He was asked to place barricades at the Cemetery drives on April 8th for the Eclipse event.

Trustee Flynn reported that he had a conversation with a Rt. 301 resident who has concerns about a neighboring property that has old campers and junk vehicles. Flynn discussed same with Zoning Inspector Hopkins. Flynn did not procure a quote for the geothermal units. Flynn is working with Wayne, at Wellington Implement, to obtain a quote on new mowers. He advised that they have a roll-over program and are willing to bring a test mower out. Flynn reported that he was approached by Troy Pitts of the WFD regarding utilization of the Town Hall for emergency purposes during the April 8th Eclipse.

Trustee Johnson reported that he had a conversation with a neighboring Trustee who asked if we had a liability waiver on Cemetery headstones with our lawn care and

mowing provider. Johnson will follow-up on same. Closure of the Cemetery on April 8th was discussed. Storms was asked to close the Cemetery drives with barricades at dusk on April 7th, and to remove the barricades after the Township Eclipse event ending at 4 PM. Johnson reported that he purchased a new 100 key lock box and had it re-keyed. He reminded all of the Recreation Board Brunch on March 24 from 9 AM until noon. Johnson advised that the PHS will provide hot chocolate for the Eclipse event. Johnson is meeting with a representative from Metro Life Flight at the Recreation Park to discuss a potential helipad.

The Trustees commended Fiscal Officer Denes for her twelve years of service to the Township. Denes reported that it had been her honor and privilege to serve her Community.

With no additional business to discuss, the meeting was adjourned at 9:01 PM with a motion made by Trustee Flynn, seconded by Trustee Johnson.