

PENFIELD TOWNSHIP TRUSTEES

November 21, 2023

The proposed zoning resolution amendment hearing was called to order at 7:00 PM. All officers were present. One guest attended the hearing. The hearing will be rescheduled due to lack of notice.

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present. Three guests attended the meeting.

The minutes of the previous meeting were read and approved with corrections with a motion made by Chairman Flynn, seconded by Trustee Conrad. A motion was made to approve Voucher #'s 14524-14533, WH Voucher 48-2023, and PO#'s 51-52-2023 by Trustee Johnson, seconded by Trustee Conrad.

Fiscal Officer Denes read the correspondence which included information on the LCTA Banquet, information on the 11/29 Red Cross Blood Drive, 2 more conditional use permits for a total of 6, and another notice regarding vehicle e-checks. A letter was also received from the LC Engineer's office regarding the study they conducted on the intersection of Webster and Nickle Plate Roads. Their determination was that due to a maximum of 2 right-angle crashes in any 12-month period for the last five years, and traffic volumes well below the minimum required, a multi-way stop application was not warranted. Denes spoke with EMA Director Dave Freeman regarding the invoice for WENS coverage and was advised to throw invoice away as Penfield's MOU had expired in 2017 and Penfield has not used the system in years. Denes advised that CD 205206 does not renew until 11/24/24 and asked that the Trustees rescind the motion to close same for a new one with a higher interest rate. A motion was made by Chairman Flynn, seconded by Trustee Johnson. Denes congratulated Chairman Flynn on his reelection effective 1/1/24 thru 12/31/27, and Rachael Duling on her election as Fiscal Officer effective 4/1/24 thru 3/31/28. Denes advised that she had Oaths of Office for both. Denes made Trustees aware of changes to the LC Health Plan. Denes also advised that Recreation Board Treasurer Rachael Duling received notice from ODNR that her NatureWorks grant had been denied, but she should re-submit it in 2024. Discussion was held regarding Conditional Use renewal permits and the Trustees asked Zoning Inspector Scott Hopkins to follow-up on the two outstanding permits.

Zoning Inspector Scott Hopkins reported that there will be a BZA hearing on the proposed tower on the Denham property on Vermont St. on 12/21/23. Two residents on Diagonal Road have a property line dispute and will be seeking surveys to settle same. Hopkins continues to work with property owner on Rt. 18 to remove abandoned cars. Hopkins spoke with LC Prosecutor's office regarding a residential property on Rt. 18 that is running a business out of same. Hopkins reported on the property at 20243 Whitehead Road and advised that two of five certified letters had been returned as undeliverable. Hopkins will reach out to Prosecutor's office for advice on next step. Hopkins will contact the owner of Burntwood Signs regarding a conditional use permit.

LC Sheriff's Deputy Nicole Osborne advised residents not to put gift packaging on the curb for disposal during the holiday season as this can lead to theft.

Terry Mazzone, community coordinator for Wellington LINC (Local Initiative Networking Compassion), gave a presentation to the Trustees. This not-for-profit organization was established in 2016 to assist willing individuals working to overcome substance abuse. In 2022, the LCADA Way secured a three-year \$1 million federal grant to serve the Wellington-Oberlin area, including Penfield, Huntington, Brighton, Pittsfield, and Rochester townships. To oversee the grant, the Rural response Network was formed. Wellington LINC works in tandem with the RNN, providing access points for substance and opioid use disorder treatment and recovery services. In addition,

LINC provides drug awareness, education, and harm reduction services plus free Naloxone (Narcan) kits, locking medical prescription bags, medication disposal pouches, and fentanyl test strips. Discussion was held after this presentation and the Trustees are considering having Narcan Kits available for use in the Community Hall alongside their automated external defibrillator, as well as at the Recreation Park.

Trustee Johnson reported on the LCTA meeting where officers were elected, with the exception of a Treasurer. This office remains open. Johnson reminded all of the 12/1 LC Bicentennial deadline. Johnson reported on discussion with Hank Smitley of SLCAD regarding a potential helipad landing zone in Penfield. Johnson has heard nothing further from Mark Loyer of Armstrong regarding the contract for space for their equipment. Johnson reported that the new wiper blades have been installed and the old, undamaged one will be saved as backup. Johnson has scheduled 3 interviews for the open position of Groundskeeper on December 5th prior to the meeting. Johnson will be unable to attend the December 2nd Christmas Concert.

Trustee Conrad advised that a company replacing lines in the Township damaged a Township water line. RLCWA made the repairs in a timely fashion with no charge to the Township. RLCWA capped off the line to the Roadside Park. Conrad addressed the leak at the Ballpark with Andrew Provoznik of RLCWA who advised that a valve has been installed to curtail the flow. Conrad called Rebecca Rollin to set up a meeting regarding 4-H hall usage. She declined to take his call. Youth Group hall usage will be outlined and discussed as well as the possibility of requiring a deposit for this usage at the December 5th meeting.

Chairman Flynn reported on Strategic Planning Workshops being held by the Keystone Strategic Planning Group. He will post on the lobby bulletin board and asked Trustee Johnson to include the information on the Township Facebook page.

With no additional business to discuss a motion was made to adjourn at 9 PM by Chairman Flynn, seconded by Trustee Johnson.