

Meeting Minutes from April 10, 2024
Penfield Parks and Recreation Board

An organizational meeting of the Penfield Parks and Recreation Board was held at the Penfield Township Hall. The meeting convened at approximately 7:06 pm. Tim Smith, Chairman, presiding and Angela Schaffer, Secretary.

Attendees

Linda Dillon
Jack Dillon
Debbie Ince

Joe Pojman
Angela Schaffer
Tim Smith

The last meeting minutes from March 13th were reviewed.

Motion made to approve the minutes: 1st by Joe Pojman, 2nd by Linda Dillon. All in favor.

Treasurer's Report

- No financial statements available

OLD BUSINESS:

Swings

- Tabled

Playground Instrmnts

- Book has been reordered. Township to pay the expense.

Food Trucks

- 5 trucks scheduled to attend, May June and July
- 4-8pm
- Hot Stove scheduler will be contacted to try to have home games scheduled on our food truck days.
- Township / Park board event flyer will be created for distribution on food truck days

Craft Show

- May 4th, 10am – 2pm.
- Need vendors; Tim & Linda to meet this week, possibly make phone calls to past vendors.
- If we do not get more vendors, we may have to cancel event.
- Food truck will be available. November's craft show we will have pizza available.

Easter Brunch

- Attendance included: 37 adults, 17 kids, 5 workers, 2 trustees, 1 fiscal officer.
 - down from 2023: 55 adults, 18 kids
 - and down further from 2022: 77 adults, 16 kids.
- Suggestion made to move the brunch Sunday to the Sunday BEFORE Palm Sunday. Will discuss with the Trustees.
- We will advertise in Rural Urban Record next year
- Township sign out front: will request the brunch to be the ONLY advertisement on the sign that Sunday until 2pm.
- For 2025: no easter egg hunt – will provide goody bags for all kids since they come and go prior to the hunt time. No Easter Bunny – he was not missed or never mentioned.
- Will go back to diced hash brown potatoes to fry on-sight.
- Test 30 cup percolators in the cupboard. Make 2 available for coffee (1/3-1/2 pot decaf in 1)
- Keep the price at \$10 adults to 11 yrs, \$5 kids under 11.

Disc golf

- Tabled. May try to recontact Bill in May.

Keys

- Joe is the go-to person for keys.
- Tim lent his key to Tim Tyrone to make a copy.
- Tim will make additional copies. Motion made to reimburse Tim for this expense, 1st Joe Pojman, 2nd Angela Schaffer. All in favor.

Bylaws

- Motion made to accept Bylaws as amended. 1st Debbie Ince, 2nd Linda Dillon, all in favor.

NEW BUSINESS:

Soccer Field

- Will be our top project this year.
- Linda has a contact, experienced with equipment and set up; will invite to a meeting.
- Full plan / breakdown, start to finish, needs to be prepared.

Concession Stand

- Will try to open this year; days per week to be determined.
- Prepackaged products will be sold; need to price products.
- Need to schedule an on-site meeting with the Health Department.
- Suggestion made to have Hot Stove parents run concession; we provide and price products, then split the profit with Hot Stove. Linda will contact Hot Stove to present idea.
- Upcoming auction in Wooster; Joe volunteered to attend to look for equipment we can use.

Park Board T-shirts

- Angela to contact her daughter to request t-shirts be made for the group.
- Will present cost in a future meeting.

Motion made to adjourn the meeting at 9:21pm. 1st by Joe Pojman, 2nd Debbie Ince. All in favor.