

# PENFIELD TOWNSHIP TRUSTEES

January 5, 2021

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present with the exception of Trustee Conrad. Three guests attended the meeting.

The minutes of the previous meeting were read and approved. A motion was made to approve PO #'s 1-29-2021, the December Bank Reconciliation and Monthly Reports as well as WH Voucher 48-2020 by Trustee Flynn, seconded by Trustee Johnson.

Fiscal Officer Denes read the correspondence which included the LC Sheriff's report. Denes reported that Brown Overhead Door will be at Township Garage to provide openers for the two garage doors requested by Roadman Albrecht on January 6th. Denes followed up with Elyria Fence regarding the backstop repair which has been pushed out to March 18<sup>th</sup> due to backlog. Erie Janitorial will be out January 12<sup>th</sup> to clean and sanitize the hall. Denes reported that a claim has been filed for the November wind damage to the bleachers at the Recreation Park. Denes questioned whether the Trustees would allow the PHS to receive a rebate thru the Amazon Smiles program on Township purchases. This would not increase the Township's cost. Discussion was held and it was agreed that this would be acceptable.

Zoning Inspector Brett Linden fielded a call from a resident regarding open burning, and construction equipment at the residence on the corner of Rt. 18 and Rt. 301. Linden will follow up on same. Linden reported on additional work on pond permits.

Resident Ken Trimble was in attendance to follow up on the Wolf cell tower progress. The Trustees have nothing to report as there is pending litigation.

Trustee Flynn reported that two loads of road salt have been received. Flynn is trying to schedule a meeting with the new LC Prosecutor and the Zoning Commission and BZA. Discussion was held regarding the Recreation Boards organization and points for discussion at their February meeting which will be attended by at least one Trustee.

Trustee Johnson discussed the re-appointment of Zoning Commission and BZA members. All current members have agreed to another term in their existing positions. A motion to this effect was made by Trustee Johnson, seconded by Trustee Flynn. Discussion was held regarding rotation of alternate members onto both boards in the future. The Trustees will attend the next meeting of both boards to discuss this matter further. Discussion was held regarding the oversight of Zoning Secretary Linda Albrecht's hazard pay. A motion was made by Trustee Johnson, seconded by Trustee Flynn to remedy this oversight. Johnson reported that he fixed the hot water heater in the garage. He further reported that the PHS will be working on tying the PHS Schoolhouse downspouts into the main drainage system. A policy manual and 5 year Plan work session will be scheduled upon Chairman Conrad's return.

With no additional business to discuss, the meeting was adjourned at 8:43 PM with a motion made by Trustee Johnson, seconded by Chairman Flynn.