

The regular meeting of the Penfield Township Trustees was called to order at 7:30pm. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting were approved with a motion made by Trustee Flynn, seconded by Trustee Johnson. A motion was made by Trustee Johnson and seconded by Trustee Flynn to approve Warrant #'s 14903 - 14921, Withholding Vouchers 52-2024 - 56-2024, and Purchase Orders 52-2024 - 53-2024.

Fiscal Officer Duling reported the audit is currently happening and should be concluded by tomorrow.

Zoning Inspector Hopkins reported an accessory building permit, a fence permit and an upcoming variance request. Hopkins discussed the recent BZA hearing with the trustees.

Hall coordinator April Lent discussed a hall rental that caused a lot of extra work and how to proceed with the deposit. She also questioned whether we still advertise for hall rentals in the Rural Urban. April is making plans to paint and fix up the chair storage in the big hall.

Amy Younglas reported that on 9/24 the BZA held a hearing where a variance was denied for a lot split.

Jack Dillon questioned if a travel team from Medina could rent a baseball field at the park for next season. The trustees advised him to reach out to Hot Stove on scheduling. The Trustees will review the rental contract for field usage. He also reported the recreation board is working on pouring concrete ramps to enter into the walking trail that will be connected to two handicap parking spots.

Bob Storms reported he will need more gas for equipment.

Tim Tyrone reported they removed the monkey bars and cleaned up the site. He mentioned the teeter totter is in bad shape and should probably be removed. He also found there is also wear and tear on the little train cars at the park that need fixed up. Tyrone reported he had a few companies come out to price out the trenching to the school house.

Trustee Flynn reported he spoke to our Drug & Alcohol Program Educator and discussed our options for drug testing employees. We are currently in the DOT random drug testing pool and will not add non DOT employees. We will rediscuss wording on random drug testing in our policy update. Flynn reported he took care of an excessive cardboard dumping situation at the hall. Trustee Flynn has a call into a company to try to gather information on the trees we are going to purchase from a past insurance claim.

Trustee Johnson reported he gave the OTARAMA inspections to Tim and Bob. We had a cremation burial this past weekend. Johnson reported nine graves have been seeded at the cemetery. We purchased a new speaker for the Memorial Day program that can also be used as a PA system. Johnson procured a proposal from Plas Paving for updating the walking trail for a total of \$4760. Trustee Johnson and Chairman Conrad attended the zoning meeting that the county put on. Trustee Johnson questioned if we have decided on the allocation of our final ARPA funds.

Chairman Conrad finalized our OTARMA Plan of Action and forwarded it onto Fiscal Officer Duling to submit. Conrad reported the Gott ditch project is almost complete and the final inspection was

approved. Conrad reported that Armstrong is going to be using our property for a hub location for fiber internet and questioned if we should have a fence around the equipment. Chairman Conrad reported that Rumpke will now be collecting clear plastic clamshells in recycling. Conrad reported dumpster day is coming up next Saturday, October 12th from 8-3.

At 8:46pm Trustee Johnson made a motion to go into executive session to discuss the employment of a public employee.

A roll call vote was held:

Chairman Conrad Yes

Trustee Johnson Yes

Trustee Flynn Yes

At 9:31pm, Trustee Conrad declared the meeting back in regular sessions.

A roll call vote was held:

Chairman Conrad Here

Trustee Johnson Here

Trustee Flynn Here

With no further business to discuss, Trustee Johnson moved to adjourn the meeting at 8:57pm and Trustee Flynn seconded.