

The regular meeting of the Penfield Township Trustees was called to order at 7:30pm. All officers were present except for Trustee Flynn. Five guests attended the meeting.

The minutes of the previous meeting were approved with a motion made by Trustee Johnson and seconded by Chairman Conrad. A motion was made by Trustee Johnson and seconded by Chairman Conrad to approve Warrant #'s 14959-14969, Payment Voucher 66-2024, Blanket Certificates 29-2024 - 30-2024, and Purchase Orders 59-2024 - 62-2024.

Fiscal Officer Duling reported she received an email from Kathy Poling questioning payment/invoicing from our OPWC projects. Duling reported she will turn in attendance sheets for the LCTA Christmas Banquet. She reported we have a CD maturing at Farmers Savings Bank and will renew it for 5 months, 4.5%.

Zoning Inspector Scott Hopkins reported there is a BZA hearing on December 5th for a home occupancy permit.

Hall coordinator April Lent reported she has 4-H groups reaching out to ask about scheduling for next year. She also reported she is halfway through painting the community room.

Maintenance lead Bob Storms asked if we can confirm turning around in a resident's driveway and placing markers for plowing.

Jack Dillon reported he procured bids for the handicap parking spot at the park. Trustee Johnson made a motion to accept the proposal from Otto's Construction for the handicap parking spot at the park, Chairman Conrad seconded.

Trustee Johnson reported they have begun placing new signs in the township. Trustee Johnson also reported we were the highest township for ambulance calls last month.

Chairman Conrad reported he called Buck Webster to discuss the final geo-thermal unit. Conrad spoke with a resident concerning a ditch near him. He will follow up on getting the grindings handled at the park. Chairman Conrad reported we are looking for members for the BZA and Zoning Commission.

With no further business to discuss, Trustee Johnson moved to adjourn the meeting at 8:01 pm and Chairman Conrad seconded.