

The regular meeting of the Penfield Township Trustees was called to order at 7:30pm. All officers were present. Six guests attended the meeting.

The minutes of the previous meeting were approved as corrected with a motion made by Trustee Flynn and seconded by Trustee Johnson. A motion was made by Trustee Johnson and seconded by Trustee Flynn to approve Warrant #'s 14922-14932, Payment Vouchers 57-2024 - 58-2024, Blanket Certificates 25-2024 - 26-2024, Purchase Order 54-2024, Resolutions 24-033 - 25-033, and Cemetery Deed 191.

Fiscal Officer Duling reported the audit is still ongoing. Duling reported the LaGrange Community Band would like to perform at the Christmas Concert.

Zoning Inspector Hopkins reported there is a Zoning Committee meeting this month and a BZA hearing scheduled for October 23rd.

Hall coordinator April Lent reported she is working on the 4-H deposit agreement. She reported she is almost done updating the chair and table storage room.

Recreation board member Linda Dillon reported Trick or Treat is at the park Sunday the 27th from 2-4. They also have a craft show booked for November 9th and are looking for vendors.

Amy Smith confirmed if she is the one that needs to send out Conditional Use Permit renewals. The trustees confirmed it is up to her and she also needs to set a due date for the payment to be returned by.

Trustee Flynn wanted to thank everyone that helped with dumpster day this past Saturday. Flynn shared the proposal he got reflecting different tree prices. Trustee Flynn moved to accept the proposal from Lorain County Office of Emergency Management for \$119 for an 18 month contract extension for WENS Alerting system, Trustee Johnson seconded the motion.

Chairman Conrad moved to spend no more than \$2,000 on the purchase of trees.

Trustee Johnson reported the repairs on the walking trails were done last Monday. He reported they will begin installing new signs soon throughout the township. Johnson reported there was a cremation/burial last Saturday. Trustee Johnson reported he received a contract from Armstrong that is being reviewed by the Prosecutor's office.

Chairman Conrad wanted to thank the Historical Society for providing lunch for dumpster day this past Saturday. He reported he received an email from Armstrong asking what to do with extra dirt. Conrad is procuring stickers for the fuel tank from Great Lakes Petroleum. Chairman Conrad reported the spot where the drainage was placed in front of the town hall was looking extremely rough and needed to be fixed. It was leveled off and still needs more attention when it's dry.

At 8:07pm Chairman Conrad made a motion to go into executive session to discuss the employment of a public employee.

A roll call vote was held:

Chairman Conrad Yes

Trustee Johnson Yes

Trustee Flynn Yes

At 9:04pm, Trustee Conrad declared the meeting back in regular sessions.

A roll call vote was held:

Chairman Conrad Here

Trustee Johnson Here

Trustee Flynn Here

With no further business to discuss, Trustee Flynn moved to adjourn the meeting at 9:05pm and Trustee Johnson seconded.