

# **PENFIELD TOWNSHIP TRUSTEES**

April 16, 2024

The regular meeting of the Penfield Township Trustees was called to order at 7:30pm. All officers were present. 27 guests attended the meeting.

The minutes of the previous meeting were approved with a motion made by Trustee Flynn, seconded by Trustee Johnson. Trustee Johnson moved to approve Purchase Orders 33-2024 and 34-2024, Resolution 24-029 (geothermal unit replacement), Payment Vouchers 14-2024 - 16-2024, and Warrants 14714-14717. Trustee Flynn seconded.

Fiscal Officer Duling reported that she put an updated Tax Exempt form in the shared folder, she confirmed LCTA membership numbers to complete registration, she advised that she booked rooms for OTA for 2025, she presented plaque proofs, and she summarized the meeting with OTARMA risk advisor. Duling asked for a motion to be made for a new fund to be created to hold the deposit for the demolition house. Trustee Flynn moved to open a new fund for holding the demo deposit, Chairman Conrad seconded.

The Lorain County Health Department attended the meeting to present on the recent septic system fee that was implemented. Discussion was held with residents in attendance.

Ryan Smith and Kaley DeVore from HotStove baseball attended the meeting to discuss improvements being made to the fields and communications moving forward. They have made huge improvements to the baseball fields at the park. They are implementing maintenance to keep fields dryer and way more usable. They plan to use the small field by the town hall and asked if a porta pot could be placed closer to the field and if there could be stone put under the benches.

Zoning inspector Scott Hopkins reported there will be a house demolition in early May. He handled permit applications for home occupation, a deck, and a pool.

Linda Dillon reported that the Penfield Rec Board craft show is not canceled and will be May 4th from 10-2. They are still looking for vendors for the show.

Jack Dillon reported the Rec Board has food trucks scheduled for the third Thursday in May, June, and July from 4-8 at the rec park.

Donald Miller questioned why Penfield Township doesn't have tornado sirens. Trustee Flynn will follow up on this concern.

Brenda Buchanan, a candidate for a State House Representative District 54, attended the meeting and introduced herself.

Chairman Conrad followed up with Exclusive Geo Works to discuss the different options on the geothermal unit replacement. Trustee Flynn moved to accept Resolution 24-029 to use ARPA funds to replace the remaining geothermal units, Trustee Johnson seconded.

Trustee Flynn reported on an email received from a resident with a bridge concern on Jones Road and will follow up with them. After receiving all bids for mowers, Trustee Flynn recommended testing out two mowers from different companies. Flynn is collecting information on breaking up our asphalt grindings at the park and will make a move on this as soon as final information is collected. Trustee Flynn moved to hire someone to break up the grindings for no more than \$9,750. Trustee Johnson seconded.

Trustee Johnson reported that the OTARMA risk advisor was concerned with the bleachers by the t-ball field. He mounted a new key box in the office. Johnson discussed Earth Day Concert plans.

Chairman Conrad attended the walk through for the house demo with Zoning Inspector Hopkins. He bought glyphosate for the park and town hall. Chairman Conrad reported that we received our summary from the Chip & Seal Program and everything looked good to move forward. Conrad met with Don Romancak and a resident to discuss drainage concerns. Chairman Conrad discussed speakers for the Memorial Day Program.

With no further business to discuss, Chairman Conrad moved to adjourn the meeting at 9:40pm and Trustee Flynn seconded.