

Before the regular meeting, we held a plaque dedication for Jean and Paul Eglin and Brent Herbert. Former Fiscal Officer Vicki Denes orchestrated the dedication and had a great turnout showing support to very special Penfield residents.

The regular meeting of the Penfield Township Trustees was called to order at 7:30pm. All officers were present. Seven guests attended the meeting.

The minutes of the previous meeting were approved with a motion made by Trustee Flynn, seconded by Trustee Johnson. A motion was made by Trustee Johnson and seconded by Trustee Flynn to approve Warrant #'s 14895 - 14902, Purchase Orders 49-2024 - 51-2024, Payment Vouchers 49-2024 - 51-2024, and Cemetery Deeds 188 - 190.

Fiscal Officer Duling reported that Former Fiscal Officer Vicki Denes gave us a letter she received from Paul and Jean Eglin's daughters accompanied with a check for \$2000 stating to use it for anything for the township. This was such a generous donation and we are so appreciative. She reported that we received our bill for the Lorain County Chip & Seal Program and asked the trustees for approval for work and to send payment.

Zoning Inspector Hopkins reported there is a BZA hearing on September 24th for a lot split variance on West Rd. He also reported there will be a packet turned in for another lot split variance on Route 18.

Hall coordinator April Lent reported she has been filling holes and fixing up the community room and would like to paint it over the winter. Lent questioned using work requests to or texts to communicate items that need taken care of. Trustees advised texting has been working fine.

Amy Younglas reported the BZA has a hearing scheduled for September 24th for a lot variance. The notice had been sent out on September 9th in the mail but not everyone has received it.

Representatives from Penfield Community Church attended and asked if they could hand cookies out during the election. Trustees advised to reach out to the Board of Elections to verify guidelines.

Trustee Flynn reported that Bob Storms will begin fall maintenance on the salt truck and asked for the dirt and mulch to be moved from the dumpsters to the park. Flynn researched a fuel tank for diesel and will continue to research. Trustee Flynn said he was contacted by our Drug & Alcohol Program Educator because an employee was pulled for a random drug test that does not currently have a CDL. Flynn said he will follow up on pricing for testing non DOT employees since they are still operating township vehicles. Flynn reported Commissioner Riddell planned to attend our meeting tonight but another meeting ran over, he will be at our next meeting and will be fielding questions from residents. Trustee Flynn reminded of the fraud training due by the end of the month. Flynn reported someone reached out from HotStove to discuss cost sharing dirt, he advised they come to a meeting to discuss plans.

Trustee Johnson spoke to someone at the Lorain County Engineer's office about sign mounting information. He reached out to Chris Young at Plas Paving and asked him to take a look at our walking path to see what maintenance needs completed. Johnson priced out an additional PA system for the cemetery at \$400. He will purchase a small rototiller to level out grave sites for grass planting. Trustee Johnson reported there were 149 ambulance runs in August and 22 were in Penfield.

Chairman Conrad contacted Buck Webster for an explanation of the hanging wires in the furnace room, he is waiting for the electric company to finish the project. Conrad reported the Gott ditch project is almost complete. He attended the RLCWA conference and heard a lot of good information. Chairman Conrad reported that the township has accomplished a lot in the last few months: we purchased two new lawn mowers, sold our two older mowers, completed our joint OPWC project with LaGrange Township, finished our Chip & Seal project through the county, lots of ditch work and drainage improvements, resealed and striped the town hall parking lot, striped the recreation park parking lot, made huge progress on the Gott ditch project, and replaced two of the three furnace units in the town hall. Chairman Conrad discussed the OTARMA suggestions.

With no further business to discuss, Trustee Johnson moved to adjourn the meeting at 8:20pm and Trustee Flynn seconded.